

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
August 21, 2018
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. **Welcome**

Ms. Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. **Approval of meeting minutes from July 2018**

The July 2018 meeting minutes were accepted without any corrections or deletions.

3. **Request for any additional agenda items**

Monthly Items & Training Updates (9:05-9:45)

4. **Compliance Update (9:05 – 9:10)**

PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training – 2 companies non-compliant

Certification – all companies compliant

Small Generation

Training – all companies compliant

CSP

Training – 2 companies non-compliant

5. **2018 PJM Drill Dates (9:10 – 9:15)**

2018 Spring Restoration Drill	5/15/18 – 5/16/18 – <i>completed</i>
2018 Summer Emergency Procedures Drill	5/14/18 – <i>completed</i>
2018 Fall Restoration Drills	9/24/18 – 11/2/18
2018 Winter Emergency Procedures Drill	11/6/18 primary, 11/13/18 back-up
Grid Security Drill Exercise	11/14/18

2018 Fall Restoration Drill Schedule – DRAFT

Date	Company
9/25	O&R
9/25 – 9/26	AEP/DEOK (ITC/OVEC)
10/4	DELMARVA
10/9	Duquesne
10/11	PEPCO-BG&E-SMECO
10/16	ComEd-RMU (GRID4CE)
10/18	ACE
10/18	DAYTON-EKPC
10/24 – 10/25	Dominion
10/25	PECO
10/30	PPL-UGI
10/30 – 10/31	FE East/West/South/ CPP
10/31	PS

FE-PN/PPL – Cross Zonal

Red = Away

Grid Security Drill

Bill DePasquale, PJM, provided the DTS with an update and key upcoming dates related to the 2018 Grid Security Drill. The due date for the system snapshot is 8/30/18 (back-up date 9/6/18). The next onsite meeting will be held on 10/4/18 at the PJM CTC. The DTS was also reminded to verify contact information for the drill SharePoint site. For questions or issues related to SharePoint, please contact Bill.DePasquale@pjm.com or Michael.Lawruk@pjm.com.

Fall Restoration Drill

The DTS was reminded to review the schedule and provide PJM with any date or location changes. For questions, please contact Joshua.Berckman@pjm.com or Michael.Lawruk@pjm.com.

6. Upcoming Training Items (9:15 – 9:30)

PCLLRW – Tool Changes

PJM provided the DTS with an update related to the implementation of the Voltage Dfax enhancement to the PCLLRW tool. The date for implementation is still pending. Updates will be provided to this group as the date nears. Additionally, PJM will provide just-in-time training on the new feature via the PJM LMS. For questions or additional information, please contact Douglas.Guignet@pjm.com.

Certification Exam Updates

Michael Hoke, PJM, provided the DTS with two updates related to the NERC Certification Program:

- Effective 1/1/19, NERC will be raising the fees associated with sitting for or renewing a NERC certification. The fee to take a NERC exam will increase from \$600 to \$650; the fee to renew a NERC credential will increase from \$350 to \$400.
- NERC will be holding an Item Writing Workshop in May 2019 in St. Louis, MO. If you are interested in participating in this workshop, please contact Michael.Hoke@pjm.com. Participation is space limited. Confirmed participants will receive an invitation from NERC prior to the event.

Fall Training Schedule

The DTS was reminded that the fall curriculum courses, including the Generation ITP and Transmission ITP, are [posted for registration](#).

PJM Website Update

To enhance security, the PJM corporate website address and subsidiary sites have been changed from “http” to “https” effective 8/15/2018. Users who still try to access pages that begin with “http” will be automatically redirected to the new “https” pages. The DTS was reminded to update any saved links and/or browser bookmarks. For questions related to the website, please contact [PJM Customer Service](#) or 610-666-8980.

7. Additional Items from the DTS (9:30 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- Pending Task Reverification based on PCLLRW Tool Change – timing TBD
- See August OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates

September 18, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
October 16, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
November 20, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
December 19, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

August Meeting Attendees:

Alicia Battaglino	Constellation
Al Yursis	ComEd
Anita Patel	PJM
Benjamin Bernier	Gridforce Energy
Bennie Rice	CPP
Brandon McGee	CES
Brandon Webb	AEP
Brian Croteau	BET
Brian Guzejko	PECO
David Lloyd	UGI
Derrick Swym	First Energy
Donna LeFevre	Dominion
Eric Bryant	First Energy
Eric Linder	NextEra
James Augello	Neptune
Jeff Weathers	NextEra
Josh Benson	AES
Justin Friedman	Tenaska
Karen McGee	AEP
Lisa Fincher	PEPCO
Mark Grear	Exelon
Maureen Curley	PJM
Michael Hoke	PJM
Pamela Wiggins	PSEG
Paul Hesson	WM Renewable Energy
Rich Brown	PJM
Robert Felix	Duquesne Light
Ryan Cox	AEP
Steve Stiles	EKPC
Sue Ziegler	BGE
Ted Schumacher	Duke Energy
Tom Buhler	Rockland
Tom Paff	Duke Energy Renewable
Tori Drummond	Dominion
Troy Jones	Easton Utilities
Tyler Anthony	NRG Power Marketing
Vincent Guntle	UGI Development



Meeting Minutes

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p>On the Phone Dial</p> <p></p> <p>Mute / Unmute</p>	<p>Linking Teleconference Connection to WebEx</p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
<p>Join a Meeting</p>	<ol style="list-style-type: none">1. Join meeting in the WebEx desktop client2. Enter name (<i>First and Last*</i>) and corporate email3. Under "Select Audio Option" select "Call Me" option from the dropdown menu

**Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*