Reliability Standards and Compliance Subcommittee
Meeting and WebEx
Friday, August 21, 2020
0900 to 1000   EPT, Valley Forge

1) Administration

a) Call to Order

**Subcommittee Members:**
- Mark Holman, Chair  Manager, Reliability Compliance Department.
- Thomas Moleski, Secretary  Sr. Compliance Specialist, Reliability Compliance Department.
- Ryan Dolan  American Municipal Power, Inc.
- Bruce Samblanet  Appalachian Power Company
- Connie Lowe  Dominion Virginia Power
- Jeremy Stout  Dominion Virginia Power
- John Sturgeon  Duke Energy
- Wayne Harcourt  Duke Energy Ohio, Inc.
- Jacque Smith  Duquesne Light Company
- Thomas Cichowski  Duquesne Light Company
- Robert Felix  Duquesne Light Company
- Amber Skillern  EKPC
- Rajesh Geevarghese  Exelon Business Services Company, LLC
- Daniel Gacek  Exelon Business Services Company, LLC
- Keith Jenkins  First Energy Corporation
- Matt Augustin  First Energy Corporation
- Gizella Mali  FirstEnergy Utilities (FEU)
- Mark Klohonatz  FirstEnergy Utilities (FEU)
- Mark Berner  PPL Electric Utilities Corp. dba PPL Utilities
- Preston Walker  PPL Electric Utilities Corp. dba PPL Utilities
- Michelle Longo  PPL Electric Utilities Corp. dba PPL Utilities
- Heath Ganssle  PPL Electric Utilities Corp. dba PPL Utilities
- Joseph Smith  Public Service Electric & Gas Company
- Thomas Buhler  Rockland Electric Company
- Syed Ahmad  The Federal Energy Regulatory Commission
b) **Review of Administrative Documents (Mark Kuras)**
   i. Antitrust Guidelines
   ii. Code of Conduct
   iii. Compliance Disclaimer
   iv. Media Statement

   There were no questions raised on the Administrative Documents

c) **Approval of Agenda (Mark Kuras)**
   The agenda was approved as presented.

d) **Approval of the Minutes from the April 17, 2020 RSCS meeting (Mark Kuras)**
   The Minutes were approved as presented.

2) **PJM Compliance Activities**

a) **Manual Updates (Mark Kuras)**
   There are no manuals with compliance implications to be reviewed at this time.

b) **NERC Standard Drafting Team Vacancies (M)**
   There were no NERC Standard Drafting Team Vacancies.

c) **Subcommittee review of the TO requirements under TOP-001-4, R20 and R21 (Mark Kuras)**
   Mark Kuras reminded the committee to follow the guidance for TOP-001-4, R20 and R21, noting that data centers are included in the guidance for single points of failure.

d) **Review recently refreshed Compliance Bulletins (Mark Kuras)**
   Mark Kuras advised that several of the Compliance Bulletins have been updated, and reminded the committee to be aware of the bulletins.

e) **Review compliance page with industry links (Mark Kuras)**
   Mark Kuras reminded the committee of the Compliance page under the Library section on pjm.com, which contains several useful documents and links.
f) **PJM identification of facilities critical to the derivation of the PJM IROLs (the CIP-002- 5.1a and CIP-014-2 letters) (Mark Kuras)**
Mark Kuras advised the members must be signed up to receive CEII information in order to receive the CIP letters. Members will be advised if they are signed up.

3) **FERC, NERC, and Regional Activities**
   a) **Committee Updates (Mark Kuras)**
   There were no Committee Updates.
   
   b) **NERC and Regional Updates (Mark Kuras)**
   Mark Kuras advised the committee of the ReliabilityFirst Fall Workshop, which will take place virtually on August 25, 2020.

4) **Future Agenda Items**
   The secretary polled the subcommittee for questions on the materials presented, and for additional topics that the members wanted to receive presentations on. No questions or requests were received.

5) **Future Meeting Dates***

   Friday, September 18th, 2020
   Friday, October 16th, 2020
   Friday, November 20th, 2020
   Friday December 18th, 2020

   *All RSCS WebEx meetings will be at 0900 on the third Friday of every month.

Author: Kristen Foley

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You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**
As a mandatory condition of attendance at today’s meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants’ responsibilities and rules regarding the dissemination of meeting discussion and materials.

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