

Dispatcher Training Subcommittee

WebEx

February 13, 2024

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. Request for any additional agenda items

3. Approval of meeting minutes from January 2024

The draft minutes from January 2024 were approved with 0 objections and 0 abstentions.

Monthly Items & Training Updates (9:05-9:50)

4. Compliance Update (9:05 – 9:10)

The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. PJM Drills (9:10 – 9:15)

2024 Spring Restoration Drill	5/15/24-5/16/24 Primary; 5/22/24-5/23/24 Back-up
2024 Summer Emergency Procedures Drill	5/2/24
2024 Fall Restoration Drills	TBD
2024 Winter Emergency Procedures Drill	TBD
2024 Grid Security Drill	10/29/24

6. Manual 40 Revision (9:15 – 9:25)

Doug Guignet, PJM, reviewed the proposed changes to PJM Manual 40: Training and Certification Requirements as part of the annual review. For additional information, please see the [meeting materials](#). For questions, please contact Douglas.Guignet@pjm.com.

7. 2024 PJM Operator Seminar Update (9:25 – 9:35)

Maureen Curley, PJM, provided an update on the 2024 PJM Operator Seminar. For additional information, please see the [meeting materials](#). For questions, please contact TrainingSupport@pjm.com.

8. Training Items (9:35 – 9:45)

- Certification Program Update

Maureen Curley, PJM, provided an update on the certification program. Exam scheduling is now available through the new testing vendor. To apply for an exam, please visit: <https://pjm.com/training/certification>. If you have any questions or comments, please contact TrainingSupport@pjm.com.

- Annual Training Plan

Maureen Curley, PJM, provided an update on the draft 2024 training calendar that is available on the PJM website. If you have any questions or comments on the draft training plan, please contact TrainingSupport@pjm.com.

- Training Activity Submissions

The DTS was reminded to submit Training Activity Submission forms for training completed from other providers so that the PJM LMS can be updated. The DTS was also reminded to ensure that company rosters in the LMS are accurate and up-to-date. For questions, please contact TrainingSupport@pjm.com.

9. Additional Items from the DTS (9:45 – 9:50)

Information Only Posting

- See February OC Meeting Materials for Reliability Compliance Update: [OC Website](#)

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	Time	Location		
March 12, 2024	9:00 a.m.	WebEx	3/5/2024	3/7/2024
April 16, 2024	9:00 a.m.	WebEx	4/9/2024	4/11/2024
May 14, 2024	9:00 a.m.	WebEx	5/6/2024	5/8/2024

Author: Maureen Curley

February Attendees

Chris Armstrong	ACES Power	Chris Stevens	AEP
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Treasa Himmelspach	AEP
Vince Guntle	American Powernet
Chris Norton	AMP
Jason Proconiar	Buckeye Power
Brandon McGee	CES
Jim Rebsamen	ComEd
Mike Small	ComEd
TJ Johnson	ComEd
Bennie Rice	CPP
Joe Kenealy	CPP
Paul Neyer	Dayton
Bill Esterling	Delmarva
Alyssa Kelley	Dominion Energy
Katherine Laing	Dominion Energy
John Sturgeon	Duke Energy
Wong, Ron	Duke Energy
Christopher Taylor	Duquesne
Thomas Cichowski	Duquesne
Ronnie Mollohan	EKPC
Sue Ziegler	Exelon-MAS/BGE/Pepco
Allen Halliwell	First Energy
Derrick Swym	First Energy
Jennifer Ford	First Energy
Jim Eckels	First Energy
Lonnie Bush	First Energy
Benjamin Bernier	Mercuria

Jim Augello	Neptune/Siemens
Chastity Parks	NRG
Brian Guzejko	PECO
Tom Hunt	PECO
Áine Hasham	PJM Interconnection
Benjamin T. Miller	PJM Interconnection
Doug Guignet	PJM Interconnection
Jeff Yeager	PJM Interconnection
Marc Farinas	PJM Interconnection
Maureen Curley	PJM Interconnection
Mollie Lacek	PJM Interconnection
Ben Parent	PPL Utilities
Chris O’Leary	PSEG
Meghan Pietrocola	Public Service
Nick Rose	Public Service
Pamela Wiggins	Public Service
Simone Duncan	Public Service
Mahila Christopher	PUCO
William Mehnert	Rockland Electric
Jessika Ford	Silver Run Electric
Doug Matheson	SYSO Inc.
Nick Corder	TYR Energy
Chris Lauer	UGI
Brian Stettler	UGI Energy Services
Paul Hesson	WM

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials. Expectations for participating in PJM activities are further detailed in the [PJM Code of Conduct](#).

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in Webex:

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option.



Meeting Minutes

PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

Participant Use of Webex Chat:

The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.