

# Using the LMS to Track Certification Renewals


# My Certifications

A vertical navigation menu for the VTA Learner system. The menu items are: Home, My Learning Portal, My Plan, My Training, My Certifications (highlighted with a mouse cursor), and My Dashboards. Each item has a small icon and a three-dot menu icon to its right.

The main content area of the VTA Learner system, showing the 'My Certifications' section. It includes a search form for finding a student's certification details and a table of certification hours.

**My Certifications**

**Certification Hours**

Student ID: \*TEST03    Go To Me    Find Student    

Student Name: Dispatch, Dale    Apply

Certification #:	PG1234567	Issue Date:	June 15, 2018	
		Expire Date:	June 15, 2021	
	CE Hours	Standards	EOP	Simulation
Requirements	140.00			30.00
Earned	2.50	1.00	1.50	0.50
Rollover	0.00			
Total	2.50			
Remaining	137.50			29.50

# Exception Report

### Exception Report

Students

Include me in the list    Add Filter  
Choose... ▼

Company(s) I Supervise    Is ▼    , \*TestCo    ✕ ▼

Apply Filter    Clear

Select student below

- Dispatch, Dale
- Liaison, Larry
- Newby, Ned
- Operator, Oscar
- Sophomore, Deuce
- Student, PJM Demo
- Test Liaison, TL
- Test Student, Student

Select All

Date Selector

End Date: 04/20/2020    Quick Pick  
To End of This Year ▼

Options

Students With No Exceptions

Priorities To Include  1  2  3  4  5

Courses (Optional)

Site Code: 01 \*  
Area Code: \*  
Subject Code: \*  
Course Code: \*  
Course Title:     Select Course

Add

<< < > >>

Output Selections

File Type: Acrobat (pdf) ▼    Report Form: EXCEPEMP\_0 ▼

Run    Back    Save

### PJM LMS Student Exception Report

Selected Student(s)  
Priorities 1  
Through 12/31/21 11:59 PM

Course Code	Course Title	Requirement Type	Ppty	Due Date	Sched. Date
<b>Operator, Oscar (*TEST02)</b>					
**Group**	Transmission Certification	Job Title:Transmission(>7.1.10)	1	04/01/21	
**Group**	NERC Certification	Job Title:Transmission(>7.1.10)	1	07/04/21	

**Total Unique Exceptions for Operator, Oscar (\*TEST02)    2**

**Total Unique Student Exceptions    2**

# Attendance Report

Date Selector  
 Date From: 04/20/2018  
 Date To: 04/20/2020  
 Quick Pick: This Year

Options  
 Completions Only

Courses

Site Code: 01 \*  
 Area Code: CER \*  
 Subject Code: PJM \*  
 Course Code: T3Y \*  
 Course Title: PJM 3 Year Transmission Certification

**Select Course**

Add

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Code	Title
<input type="checkbox"/> CERPJMT3Y	PJM 3 Year Transmission Certification

Remove Clear

Output Selections  
 File Type: Acrobat (pdf)  
 Report Form: ATTDYBYTITLE\_CREDTYPE

Run Back Save

### PJM LMS Attendance Report

Selected Students(s)  
 From 01/01/20 To 12/31/20

Course	Employee Name	Date	Credit Hours	EOP Hours	Simulation Hours	Standards Hours
<b>PJM 3 Year Transmission Certification (CERPJMT3Y)</b>						
<b>Selected Students</b>						
	Sophomore, Deuce	05/15/20		0.00	0.00	0.00
<b>Attendance Count: 1</b>			<b>No. Incomplete: 0</b>			

Browse Catalog Search Catalog Task

Site Name: Member Dispatch My Site

Sort By: Course Code Apply

- ▼ CER - Certification
  - ▶ NER - NERC Certification
  - ▶ **PJM - PJM Certification**
  - ▶ DRL - PJM Drills
  - ▶ JIT - Just in Time
  - ▶ NNA - NonNERC Courses
  - ▶ ONL - Online
  - ▶ PJM - PJM Curriculum
  - ▶ RQS - Reqs-Standards
  - ▶ SEM - PJM Seminars

**PJM 3 Year Generation Certification CERPJMG3Y**  
 Additional information about the PJM Certification Program /can be found at: <http://www.pjm.com/training/certification.aspx>

**PJM 3 Year Markets Certification CERPJMM3Y**  
 Additional information about the PJM Certification Program /can be found at: <http://www.pjm.com/training/certification.aspx>

**PJM 3 Year Transmission Certification CERPJMT3Y**  
 Additional information about the PJM Certification Program can be found at: <http://www.pjm.com/training/certification.aspx>