

**Dispatcher Training Subcommittee**  
**PJM Conference and Training Center & WebEx**  
**February 19, 2019**  
**9:00 a.m. – 10:00 a.m. EPT**

## Administration (9:00-9:05)

### 1. **Welcome**

Ms. Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

### 2. **Approval of meeting minutes from January 2019**

The January 2019 meeting minutes were accepted without any corrections or deletions.

### 3. **Request for any additional agenda items**

## Monthly Items & Training Updates (9:05-9:45)

### 4. **Compliance Update (9:05 – 9:10)**

PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

#### **Transmission**

All compliant with Training/Certification requirements

#### **Generation**

*Training* – 1 company non-compliant

*Certification* – 3 companies non-compliant

#### **Small Generation**

*Training* – 1 company non-compliant

#### **CSP**

*Training* – 2 companies non-compliant

### 5. **2019 PJM Drill Dates (9:10 – 9:15)**

2019 Spring Restoration Drill	5/21/19 – 5/22/19
2019 Summer Emergency Procedures Drill	TBD
2019 Fall Restoration Drills	TBD
2019 Winter Emergency Procedures Drill	TBD
NERC GridEx V	11/13/19 – 11/14/19

Danny Restucci, PJM, provided an update on the spring restoration drill. There is a meeting of the System Restoration Coordinator Subcommittee on February 28, 2019. Key topics to be discussed include the invitation process and the SharePoint site that will be used during the exercise. For more information or to register, please see: <https://www.pjm.com/committees-and-groups/subcommittees/srcs.aspx>

**6. Using the LMS to track EOP-005 R8 (9:15 – 9:20)**

PJM provided an overview of optional feature of the Learning Management System (LMS) that can be used to track completion of training associated with EOP-005 R8.3. Companies who would like to use this feature to track this requirement should contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

**7. Upcoming Training Items (9:20 – 9:35)**

**2019 PJM Operator Seminar**

*2019 Seminar Schedule*

**PJM CTC (Audubon, PA)**

Seminar Week	Start Date	End Date
Week 1	March 12, 2019	March 15, 2019
Week 2	March 19, 2019	March 22, 2019
Week 3	March 26, 2019	March 29, 2019

**Four Seasons Baltimore (Baltimore, MD)**

Seminar Week	Start Date	End Date
Week 4	April 2, 2019	April 5, 2019
Week 5	April 9, 2019	April 12, 2019
Week 6	April 15, 2019	April 18, 2019

**Hilton Cleveland Downtown (Cleveland, OH)**

Seminar Week	Start Date	End Date
Week 7	April 23, 2019	April 26, 2019
Week 8	April 30, 2019	May 3, 2019
Week 9	May 7, 2019	May 10, 2019

## Westin Cleveland Downtown (Cleveland, OH)

Seminar Week	Start Date	End Date
Week 10	May 14, 2019	May 17, 2019

PJM reviewed updates related to the 2019 PJM Operator Seminar:

- PJM will be hosting an Item Writing Workshop and Contest at this year's seminar. This is an opportunity for all interested individuals to play a key role in enhancing the certification program at PJM. More details about the contest will be shared during the seminar. An optional Item Writing Workshop will be held on Day 1, beginning at 11:00 AM. No registration is necessary.

For additional details or questions, please contact [TrainingSupport@pjm.com](mailto:TrainingSupport@pjm.com).

### PJM Generation Certification Exam Update

Michael Hoke, PJM, provided the DTS with an update on the PJM Generation Dispatcher Certification exam. The exam is currently being revised and the updated exam was launched on February 18, 2019. During February and March, the exam will be available without instant scoring. The exam will be unavailable during the month of April, while the new exam is validated and the cut-score is determined. Beginning May 1, 2019, the new exam will relaunch with instant scoring.

The updated content outline and reference material has been posted to the PJM website. Questions related to the PJM Generation exam may be sent to: [Michael.Hoke@pjm.com](mailto:Michael.Hoke@pjm.com).

### 8. Additional Items from the DTS (9:35 – 9:45)

*No new items from the DTS.*

### Compliance Updates (9:45)

- Task 5 Reverification based on PCLLRW Tool Change – due **March 26, 2019**
- See February OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

### Future Meeting Dates

March 19, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx
April 16, 2019	09:00 a.m.	WebEx
May 21, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx
June 18, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

## February Meeting Attendees:

Al Yursis	ComEd
Alicia Battaglino	Constellation
Andre Francis	SMECO
Benjamin Bernier	Gridforce Energy
Bennie Rice	CPP
Brett Johnson	PPL Utilities
Brian Guzejko	PECO
Chris Norton	AMP
Chris O'Leary	PSEG
Danny Restucci	PJM
David Brown	NextEra
David Lloyd	UGI
Dennis Schoetmer	ITC
Eric Bryant	First Energy
Jason Procnuiar	Buckeye Power
Jim Augello	Neptune/Siemens
Jose Santiago	BGE
Josh Benson	Dayton
Karen McGee	AEP
Larry Crudup	CES
Lisa Fincher	PEPCO
Lonnie Bush	First Energy
Mark Armstrong	AEP
Mark Garza	First Energy
Marquette Hooker	Dominion Energy
Maureen Curley	PJM
Michael Goulding	Cross Texas
Michael Hoke	PJM
Nick Greenhawk	Easton Utilities
Pamela Wiggins	PSEG
Patrick Parasram	Rockland
Paul Hesson	WM
Steve Stiles	EKPC
Sue Ziegler	BGE
Ted Schumacher	Duke Energy
Thomas Cichowski	Duquesne Light
Tom Hunt	PECO
Tom Paff	Duke Energy



# Meeting Minutes

Tori Drummond	Dominion
Tunisia Riley	ComEd

### Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

### Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

### Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p><b>On the Phone Dial</b></p>  <p>Mute / Unmute</p>	<p><b>Linking Teleconference Connection to WebEx</b></p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
<p><b>Join a Meeting</b></p>	<ol style="list-style-type: none"> <li>1. Join meeting in the WebEx desktop client</li> <li>2. Enter name (<i>First and Last*</i>) and corporate email</li> <li>3. Under "Select Audio Option" select "Call Me" option from the dropdown menu</li> </ol>

*\*Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*