

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
July 17, 2018
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. **Welcome**

Ms. Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. **Approval of meeting minutes from June 2018**

The June 2018 meeting minutes were accepted without any corrections or deletions.

3. **Request for any additional agenda items**

Monthly Items & Training Updates (9:05-9:45)

4. **Compliance Update (9:05 – 9:10)**

PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training – 1 company non-compliant

Certification – 1 company non-compliant

Small Generation

Training – 1 company non-compliant

CSP

Training – 1 company non-compliant

5. **2018 PJM Drill Dates (9:10 – 9:15)**

2018 Spring Restoration Drill	5/15/18 – 5/16/18 – <i>completed</i>
2018 Summer Emergency Procedures Drill	5/14/18 – <i>completed</i>
2018 Fall Restoration Drills	9/24/18 – 11/2/18
2018 Winter Emergency Procedures Drill	11/6/18 primary, 11/13/18 back-up
Grid Security Drill Exercise	11/14/18

2018 Fall Restoration Drill Schedule – DRAFT

Date	Company
9/25	O&R
9/25 – 9/26	AEP/DEOK (ITC?/OVEC)
10/4	AE-DELMARVA
10/9	Duquesne
10/11	PEPCO-BG&E-SMECO
10/16	ComEd-RMU (GRID4CE)
10/18	DAYTON-EKPC
10/23 – 10/24	Dominion
10/25	PECO
10/30	PPL-UGI
10/30 – 10/31	FE East/West/South/CPP?
10/31	PS

FE-PN/PPL – Cross Zonal

Red = Away

Fall Restoration Drill

The DTS was reminded to review the schedule and provide PJM with any date or location changes. For questions, please contact Joshua.Berckman@pjm.com or Michael.Lawruk@pjm.com.

6. Upcoming Training Items (9:15 – 9:30)

PCLLRW – Tool Changes

PJM provided the DTS with an update related to the implementation of the Voltage Dfax enhancement to the PCLLRW tool. The date for implementation is still pending. Updates will be provided to this group as the date nears. For questions or additional information, please contact Douglas.Guignet@pjm.com.

PJM Generation Certification Exam Update

The Exam Working Group (EWG) sent a survey to all generation certified dispatchers. This survey will help guide the update of the generation exam later this year. The survey will run through July 24, 2018. PJM encourages your participation in this survey. For questions related to the generation certification exam, please contact Rebecca.Gerber@pjm.com.

PJM Transmission Certification Exam Update

Michael Hoke, PJM, provided the DTS with an update on the PJM Transmission Owner Operator Certification exam. The new exam will be available beginning August 1, 2018. During August and September, the exam will be available without instant scoring. The exam will be unavailable during the month of October, while the new exam is validated and the cut-score is determined.

The updated content outline and reference material are available on the PJM website. Questions related to the PJM Transmission exam may be sent to: Michael.Hoke@pjm.com.

Reminder: Mid-year Program Evaluation

The DTS was reminded to complete the mid-year program evaluation available in the LMS via the company DTS account. For questions or to access this account, please contact TrainingSupport@pjm.com.

7. Additional Items from the DTS (9:30 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- Pending Task Reverification based on PCLLRW Tool Change – timing TBD
- See July OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates

August 21, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
September 18, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
October 16, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx
November 20, 2018	09:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

July Meeting Attendees:

Alicia Battaglino	Constellation
Al Yursis	ComEd
Amy Gayle	Dominion VA Power
Brian Croteau	BET
Chris O'Leary	PSEG
Chris Taylor	Duquesne Light
David Lloyd	UGI
Ed Murdock	Dynegy
Eric Bryant	First Energy
James Augello	Neptune
Jim Eckels	First Energy
Joseph Helms	Rainbow Energy
Josh Benson	AES
Karen Carter	ORU
Karen McGee	AEP
Larry Crudup	CES
Lisa Fincher	PEPCO
Mark Bradley	ITC
Mark Garza	First Energy
Mark Grear	Exelon
Mark Klohonatz	First Energy
Maureen Curley	PJM
Michael Hoke	PJM
Nick Greenhawk	Easton Utilities
Pamela Wiggins	PSEG
Paul Hesson	WM Renewable Energy
Steve Mines	AEP
Steve Stiles	EKPC
Sue Ziegler	BGE
Ted Schumacher	Duke Energy
Tom Hunt	PECO
Tunisia Riley	ComEd

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p>On the Phone Dial</p>  <p>Mute / Unmute</p>	<p>Linking Teleconference Connection to WebEx</p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
<p>Join a Meeting</p>	<ol style="list-style-type: none">1. Join meeting in the WebEx desktop client2. Enter name (<i>First and Last*</i>) and corporate email3. Under "Select Audio Option" select "Call Me" option from the dropdown menu

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