



## Executive Summary Manual Changes

<b>Effective Date</b>	02/20/2020
<b>Impacted Manual #(s)/Manual Title(s):</b>	
Manual 33: Administrative Services for the PJM Interconnection Operating Agreement	
<b>Conforming Order(s):</b>	
N/A	
<b>Associated Issue Tracking Title:</b>	N/A
<b>Committee Approval Path - What committee(s) have already seen these changes?</b>	
MRC – January 23, 2020 (First Read) MRC – February 20, 2020 (Endorsement)	
<b>MRC 1<sup>st</sup> read date:</b>	01/23/2020
<b>MRC voting date:</b>	02/20/2020
<b>Impacted Manual sections:</b>	
<ul style="list-style-type: none"> <li>• Section 2: Qualifications for PJM Membership               <ul style="list-style-type: none"> <li>– Remove/relocate Section 2.4 Name Change Process</li> <li>– Remove/relocate Section 2.5 Withdrawal Process</li> </ul> </li> <li>• Section 3: Market Data Postings               <ul style="list-style-type: none"> <li>– Renumber Section 3 and subsections to Section 6</li> </ul> </li> <li>• Section 4: Dispute Resolution               <ul style="list-style-type: none"> <li>– Renumber Section 4 and subsections to Section 7</li> </ul> </li> <li>• New Section 3: Member Roles and Responsibilities</li> <li>• New Section 4: Contact Management</li> <li>• New Section 5: Company Account Manager (CAM) Roles and Responsibilities</li> </ul>	
<b>Reason for change:</b>	
<ul style="list-style-type: none"> <li>• Document the processes and procedures for the following:               <ul style="list-style-type: none"> <li>– Role of Officer of Member and Authorized Representative</li> <li>– CAM roles and responsibilities</li> </ul> </li> <li>• Grammar, spelling and terminology updated throughout manual</li> </ul>	
<b>Summary of the changes:</b>	
New sections added, and existing sections relocated.	