

[Title]

Includes Problem/Opportunity Statement This document is to be accompanied by a separate Problem/Opportunity Statement. This Issue Charge is subject to Standing Committee vote.

More detailed instructions are available in M34: Section 6.0

Issue Source

Identify the external entity or internal PJM source that is bringing this issue forward for consideration. Note any important context about its origin such as this is a directive from FERC or a compliance matter.

Issue Content

Identify if the work is intended to address specific technical issues and/or to address broader policy issues.

Stakeholder Group Assignment

Identify the existing PJM task force, subcommittee, committee, or special team anticipated to undertake the issue in its scope of work upon approval by the parent Standing Committee, or if a new task force or subcommittee is desired along with the rationale for it.

Key Work Activities

Provide a numbered list of high level work activities that the assigned stakeholder group will need to perform to accomplish its work in resolving the issue. Identify also any areas of activity not intended to be addressed.

Expected Deliverables

Provide a numbered list of high level deliverables that the assigned stakeholder group will produce as a result of its work including analyses, reports, manual changes, governing document revisions, and FERC filings.

Decision-Making Method

Identify the decision-making method adopted for this issue: Tier 1, consensus (unanimity) on a single proposal (preferred default option), or Tier 2, multiple alternatives.

Expected Duration of Work Timeline

Provide an estimate of the length of time expected to resolve the issue and complete its course through the stakeholder process. Include the expected start date, the issue’s priority level and timing (e.g. “immediate start”) and the frequency of meetings required. Please also identify any known deadlines or key milestone dates that stakeholders should be aware.

Start Date	Priority Level	Timing	Meeting Frequency
	<input type="checkbox"/> High	<input type="checkbox"/> Immediate	<input type="checkbox"/> Weekly
	<input type="checkbox"/> Medium	<input type="checkbox"/> Near Term	<input type="checkbox"/> Monthly
	<input type="checkbox"/> Low	<input type="checkbox"/> Far Term	<input type="checkbox"/> Quarterly



Issue Charge [Template]

Charter (check one box)

	<u>This document will serve as the Charter for any new group created by its approval.</u>
	<u>This work will be handled in an existing group with its own Charter.</u>

More detail available in M34: Section 6.3: Determining to pursue a new Issue & Section 6.4: Charging a new issue