# PJM Stakeholder Process Training

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# Agenda

## Fundamentals of the Stakeholder Process

- PJM and Governing Documents
- Membership and Sectors
- Stakeholder Process
- Roles & Responsibilities of Participants
- Voting


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# Agenda

Consensus Based Issue Resolution (CBIR Process)

- Roles
- Launching a New Issue
- Mutual Gains Theory
- Consensus Based Issue Resolution (CBIR)
- Cake Example
- Alternative Processes
- Getting Involved


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# Fundamentals of the Stakeholder Process


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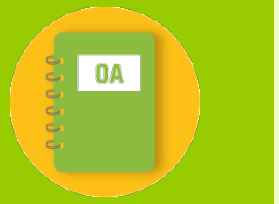
# PJM & the “Big 3” Governing Documents




## OA

**Operating Agreement**

Agreement among members which established PJM Interconnection, L.L.C.

- Governance – Board of Managers, Office of the Interconnection, Members Committee
- Energy Markets, RTEP, others

## The Tariff

**Open Access Transmission Tariff**

Rates & Terms of Service

## RAA

**Reliability Assurance Agreement**

Must be a signatory to be an LSE



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# Operating Agreement
# OA

## OA HIGHLIGHTS

- Sets up the corporation and operational rules
- Governance
- Contains interchange energy market rules, RTEP protocol

## Of Particular Interest:

| Sections | | Schedules | |
|---|---|---|---|
| 7 | Board | 1 | Energy Market |
| 8 | Members Committee | 2 | Components of Cost |
| 9 | Officers | 5 | Dispute Resolution |
| 10 | Office of the Interconnection | 6 | RTEP Protocol |
| 11 | Members | | |


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# Open Access Transmission Tariff
# OATT

## OATT HIGHLIGHTS

- Based on pro forma FERC Tariff
- Rates, terms and conditions of service

## Of Particular Interest:

| Articles | | Attachments | |
|---|---|---|---|
| II | Point-to-Point Transmission Service | DD | RPM, Market Monitor |
| III | Network Integration Transmission Service | Q | Credit Policy |
| IV | Generation Deactivation | H | Zonal Transmission Rates |
| VI | New Service Requests | K | Appendix – Energy Market |
| | | HH | PJM Settlements |

| Schedules | |
|---|---|
| 9 | Administrative Service Fees |


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# RAA HIGHLIGHTS

- "… ensure that adequate Capacity Resources … will be planned and made available to provide reliable service to loads … in a manner consistent with the development of a robust competitive marketplace"
- Creates obligations for load serving entities

## Of Particular Interest:

| Article | |
|---|---|
| 7 | Determination of Capacity Obligation |

| Schedules | |
|---|---|
| 4 | Forecast Pool Req. |
| 5 | Forced Outage Rates |
| 7 | DR/EE |
| 8.1 | Fixed Resource Req. |


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# Other Governing and Implementing Documents

## Other GOVERNING DOCS

- Consolidated Transmission Owners Agreement
- Joint Operating Agreements (MISO, NYISO, etc.)

## Other IMPLEMENTING DOCS

- Manuals (Energy Market manuals, RTEP, Transmission, Reserves, Accounting & Billing, Admin, Misc.)
  - Most endorsed by MRC
  - PJM responsibility
  - 15, 34 have different path
- Non-manual documents (Congestion Management Protocol, Regional Practices)


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# Consolidated Transmission Owners Agreement
# CTOA

## CTOA HIGHLIGHTS

- Establishes rights and commitments of PJM vis-à-vis TOs
- Facilitates the coordination of planning and operation
- Transfers certain planning and operating responsibilities to PJM

## Of Particular Interest:

| Article | |
|---|---|
| 7 | TO Filing Rights |
| 8 | TOA – Administrative Committee |


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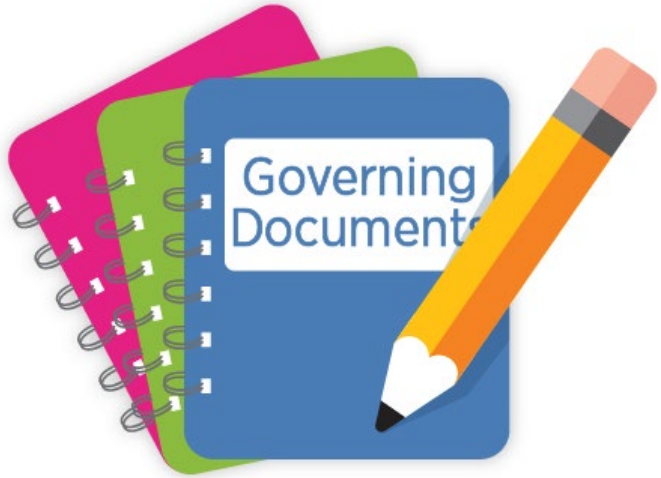
# FPA Section 205

- Requires public utilities to file with the Commission all rates and charges for any transmission or sale subject to the jurisdiction of the Commission.
- Requires that tariffs, rate schedules, service agreements and contracts relevant to services offered must be filed at FERC.




**Note:** To approve the filings, the Commission must find that the rates are just and reasonable and not unduly discriminatory and preferential.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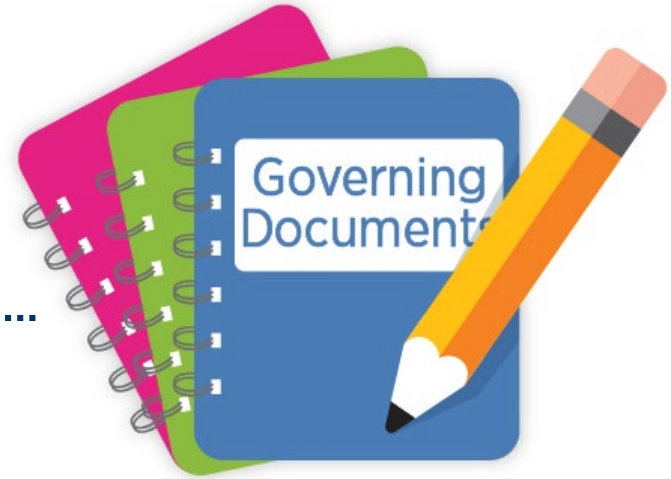
# FPA Section 206

- Allows the Commission to modify rates upon its own motion or upon motion or complaint.
- Requires that in order to modify or replace the filed rate, the proponent of a change to the filed rate must meet a dual burden of:
  - **First:** establishing that the current rate is unjust and unreasonable
  - **Second:** establishing that the alternative rate proposal is just and reasonable




**Note:** It is not sufficient to simply demonstrate an alternative is superior to the current rate.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# Governance Structure

## Independent Board

## Members Committee

**Generation Owners**

**Electric Distributors**

**Transmission Owners**

**End-Use Customers**

**Other Suppliers**

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# Typical Member Types by Sector

**Transmission Owners** – members owning transmission within PJM's footprint:

- Vertically integrated utilities
- Pure transmission owners
- Merchant transmission owners

**Generation Owners** – members owning/controlling generation within PJM's footprint:

- Generation affiliates of vertically integrated utilities
- Merchant generation owners
- End-use customers with generation and capacity exceeding load and obligation

**End-Use Customers** – End-users within PJM's footprint:

- Large commercial & industrial customers
- Consumer advocates

**Electric Distributors** – transmission-dependent utilities:

- Municipal utilities
- Co-operatives

**Other Suppliers** – members engaged in our markets that do not qualify in another sector:

- Curtailment service providers
- Financial product participants
- Wholesale power marketers
- Generation owners outside PJM
- Transmission owners outside PJM
- Competitive load serving entities
- Generation or transmission developers (before projects are in service)

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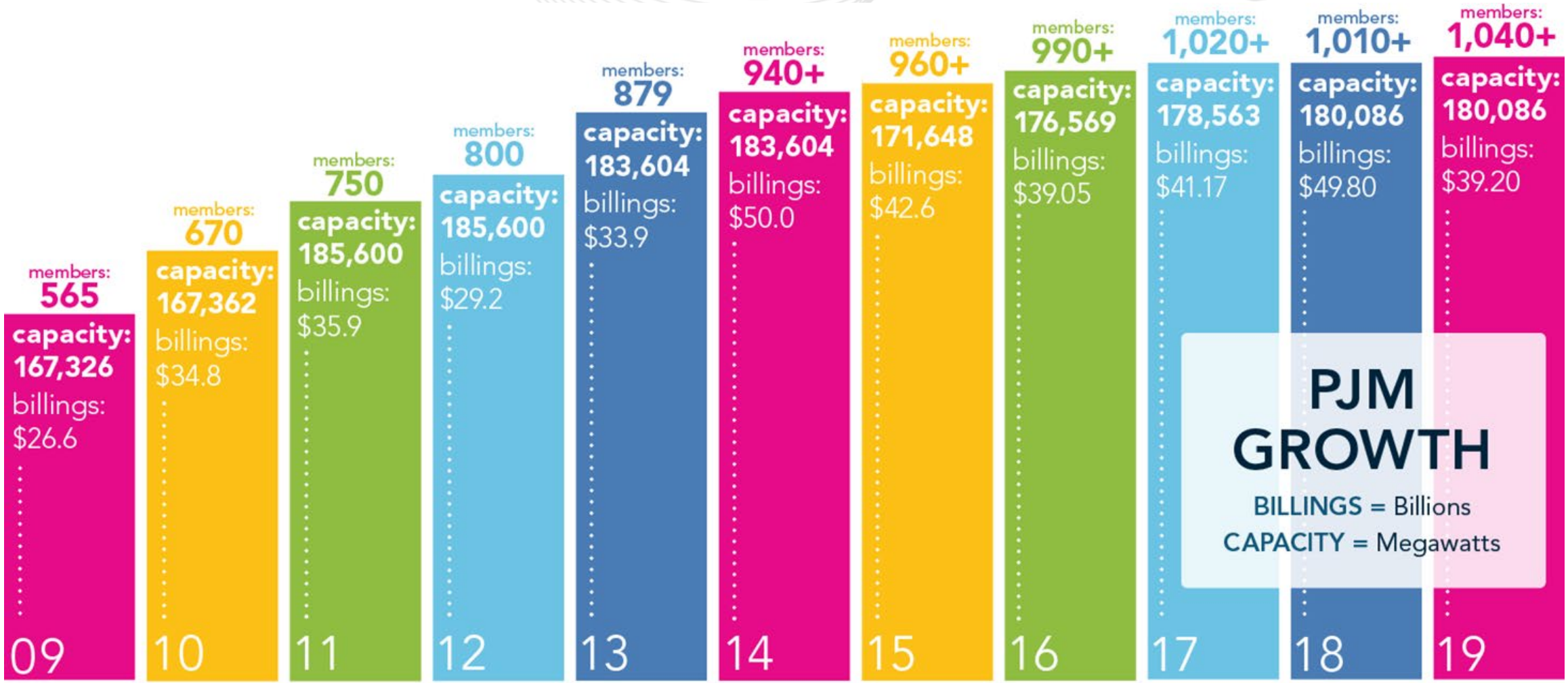
# Dynamic Growth





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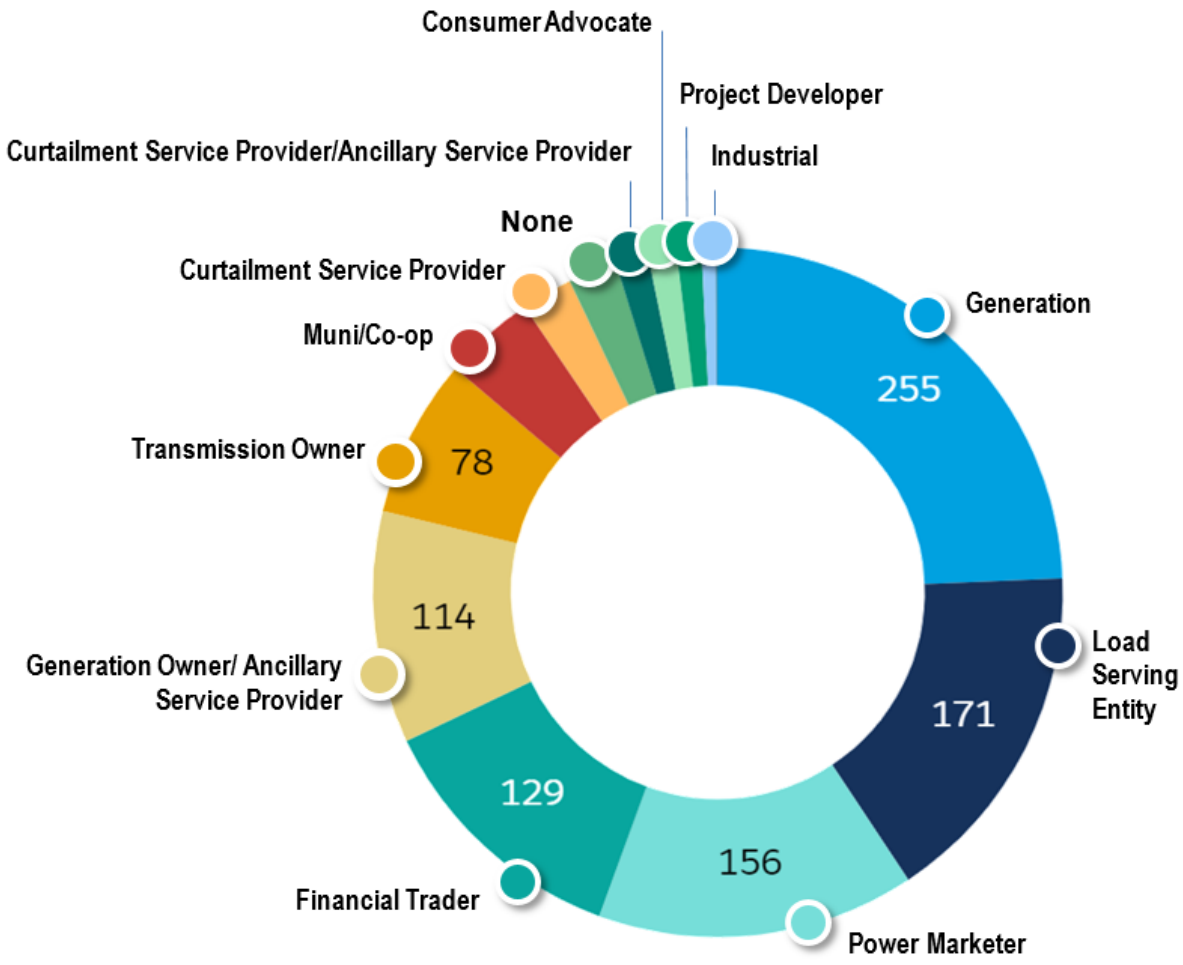
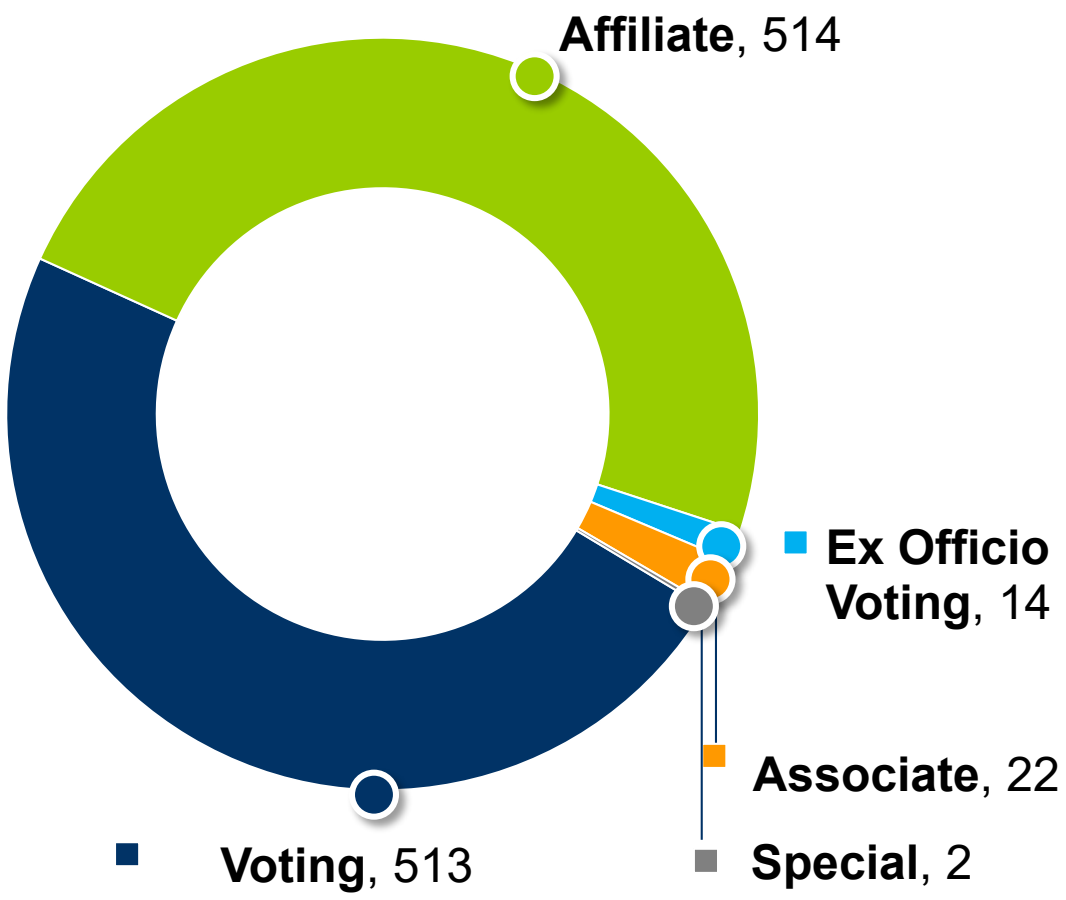
# Membership Lines of Business

(as of May 29, 2020)





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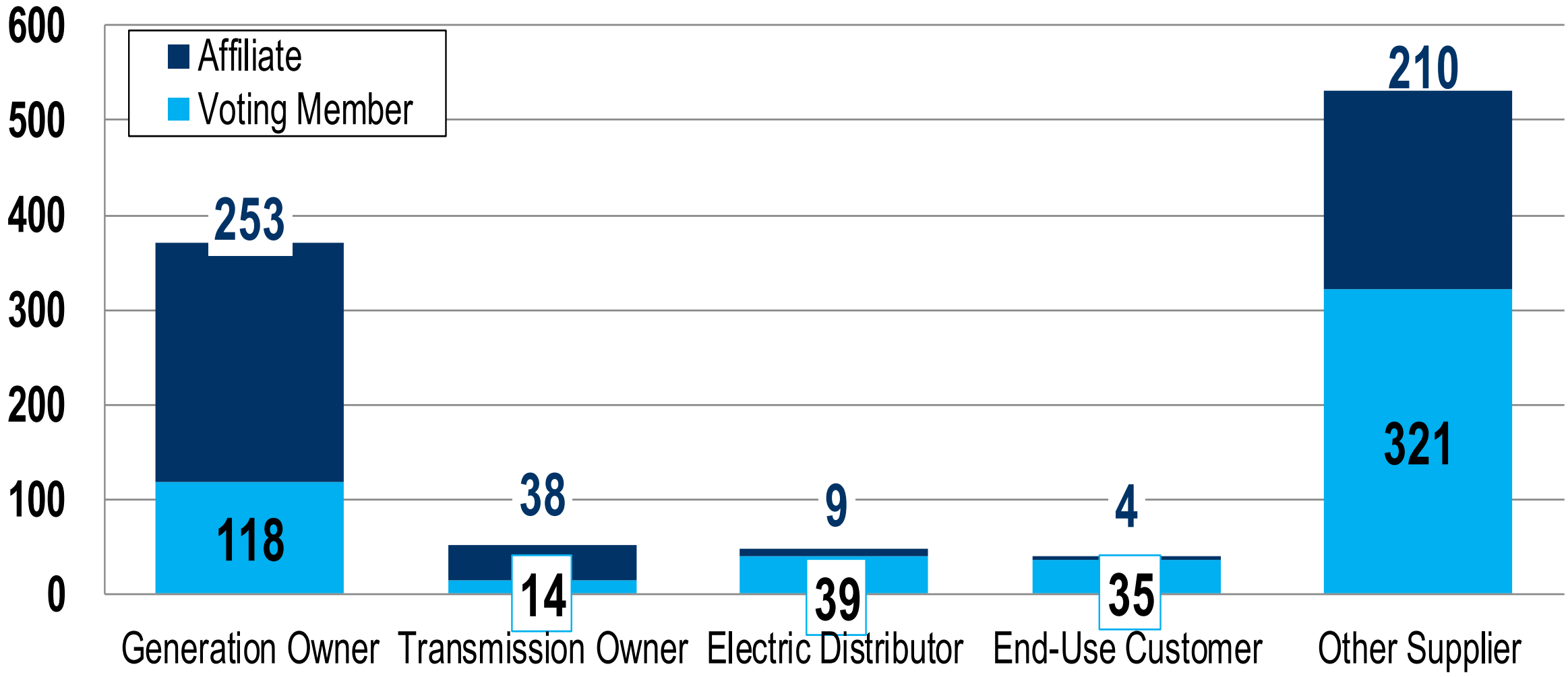
# Voting Status by Member Sector

(as of June 2, 2020)





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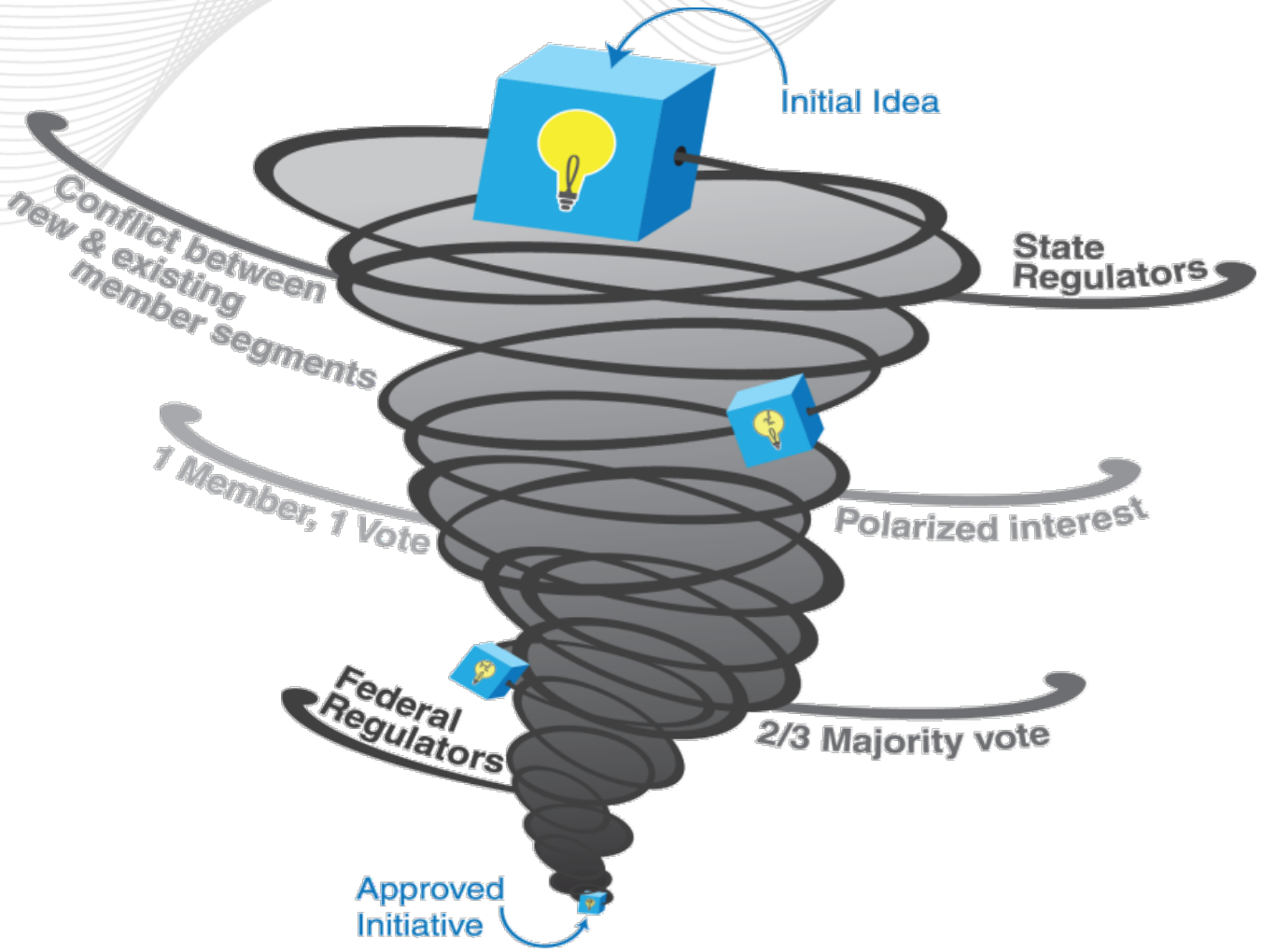
# Purposes of the Stakeholder Process

- **Educate** each other on issues related to PJM markets, operations, public policies and industry matters
- **Explore** solutions and build consensus, which may help policymakers approve key laws and regulations
- **Enhance** communication among members and between members and PJM management

Vet and approve/endorse changes to PJM Markets, Operations and Planning as contained in the OA, Tariff, RAA and manuals





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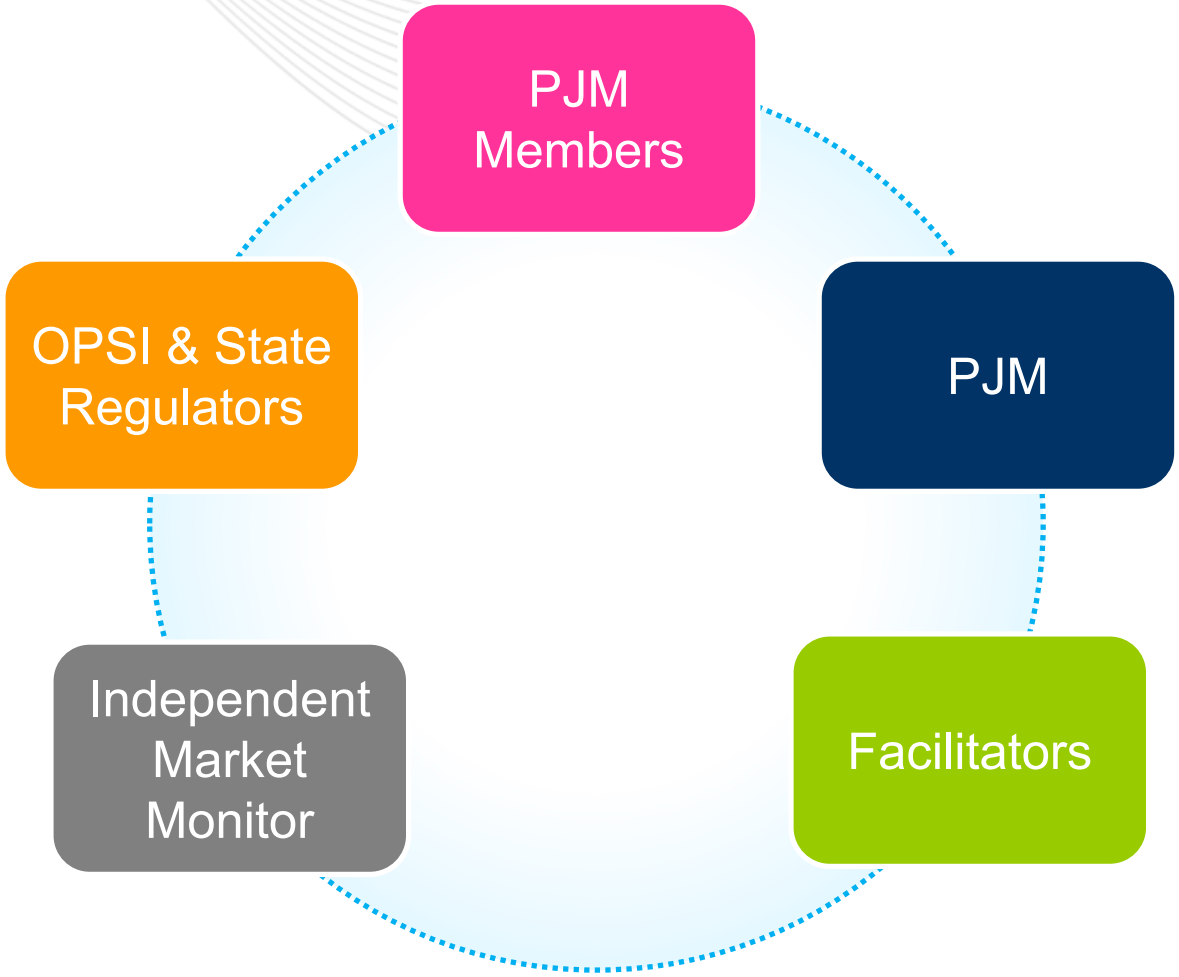
# Roles & Responsibilities





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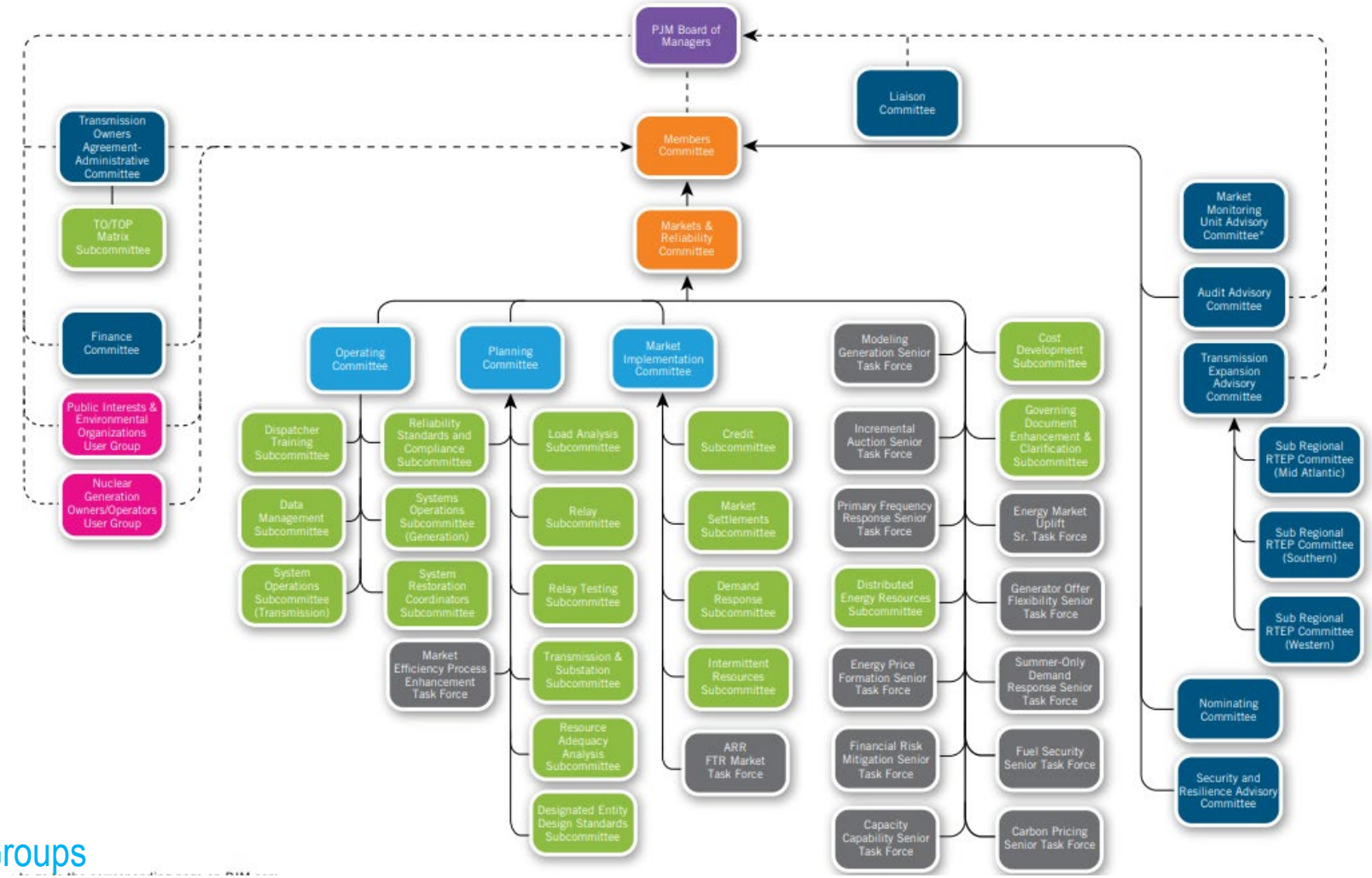
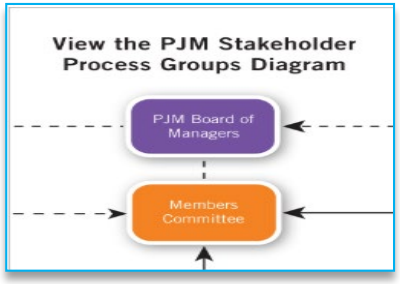
# Stakeholder Process Groups

- - - - = Advisory
——— = Direct
= User Group
= Committee
= Subcommittee
= Task Force
= PJM Board of Managers
= Senior Committee
= Standing Committee




PJM.com >
Committees & Groups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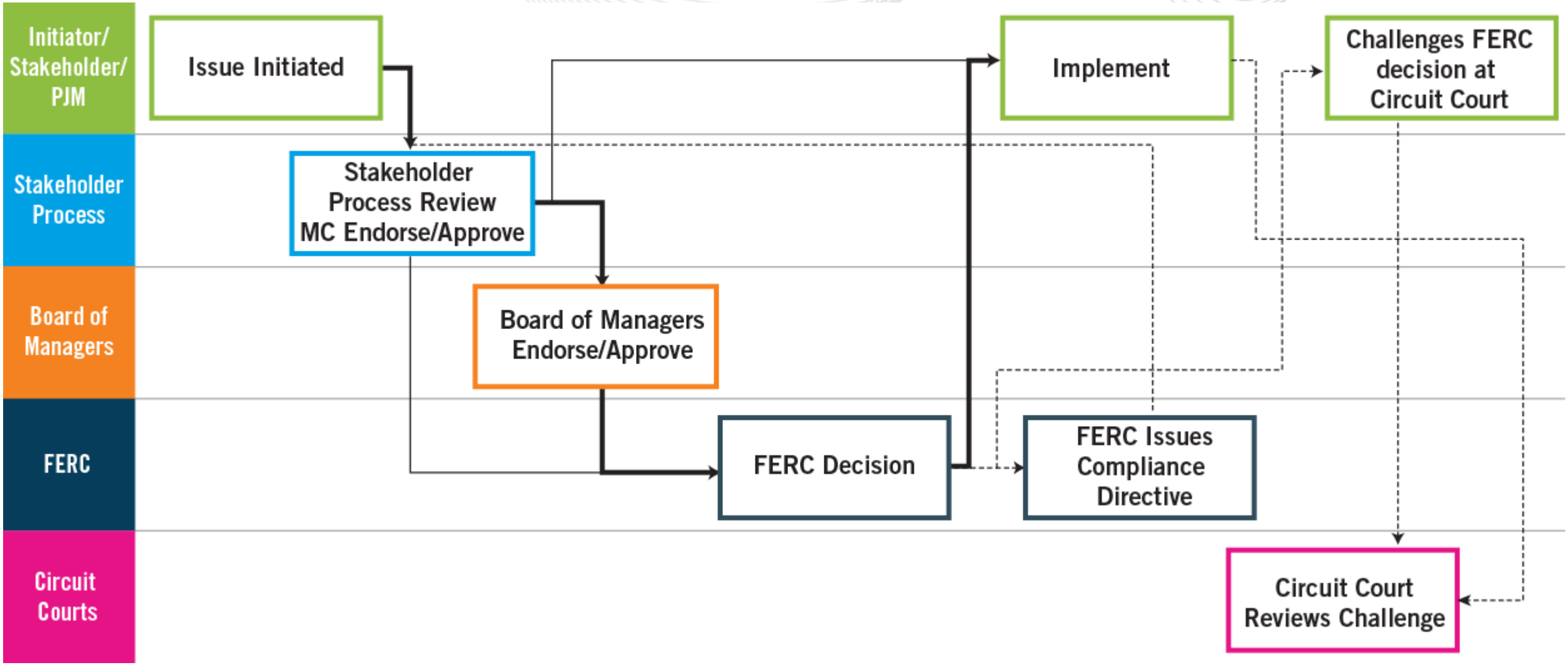
# Governing Document Change Process





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# Voting

| | Stakeholder Group | Who Can Vote* | Decision-Making Methodology | Threshold for Endorsement (passing) | Sector-Weighted Voting? | What moves up to Parent Committee? |
|---|---|---|---|---|---|---|
| Voting | Sr. Standing Committee (MC only) | • Voting members in good standing<br>• Ex-Officio voting members | Vote on main motion first. If that does not pass, then vote as detailed in motion voting order. | Exceed 2/3** | Yes | |
| Voting | Sr. Standing Committee (MRC only) | • Voting members in good standing<br>• Ex-Officio voting members | Vote on main motion first. If that does not pass, then vote as detailed in motion voting order. | Exceed 2/3** | Yes | The first motion voted on that receives MRC endorsement is forwarded to the MC as the main motion. |
| Voting | Sr. Task Force | • Voting members and affiliates<br>• Ex-Officio voting members | Strive for consensus. If no consensus is achieved, then vote on multiple options. | Simple majority | No | All proposals that receive a simple majority are forwarded on to the MRC, with the proposal with the highest majority presented as the main motion. Other proposals that receive a simple majority are considered alternative motions ranked in order of votes received. |
| Voting | Lower-Level Standing Committee (MIC/PC/OC) | | | | | |

** For a limited number of issues such as Charter approvals the threshold is 1/2.
*Associate and emergency load program members may not vote at any level



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# Non-Voting

| | Stakeholder Group | Who Can Vote* | Decision-Making Methodology | Threshold for Endorsement (passing) | Sector Weighted Voting? | What moves up to Parent Committee? |
|---|---|---|---|---|---|---|
| Non-Voting | Sub-Committee<br>Task Force (Except Sr. Task Force) | N/A | Strive for consensus. (Tier 1). If no consensus is achieved, produce multiple proposals (Tier 2). | **Tier 1:** All members can live with the proposal.<br>**Tier 2:** At least three supporting voting members from two sectors. | No | If a consensus proposal cannot be forwarded on to parent committee, multiple proposals are narrowed down and all proposals meeting the threshold are forwarded to parent committee. |


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# Sector-Weighted Vote Calculation Example

| Sector | For | Against | Abstain | % in Favor (of those voting For or Against) |
|---|---|---|---|---|
| Electric Distributor Sector | 8 | 2 | 4 | 0.800 |
| End-Use Customer Sector | 15 | 0 | 1 | 1.000 |
| Generation Owner Sector | 10 | 10 | 5 | 0.500 |
| Other Supplier Sector | 3 | 7 | 15 | 0.300 |
| Transmission Owner Sector | 12 | 2 | 0 | 0.857 |
| **Sum** | | | | 3.457 |

| | |
|---|---|
| **Threshold** | **.667 x 5 Sectors = 3.335** |


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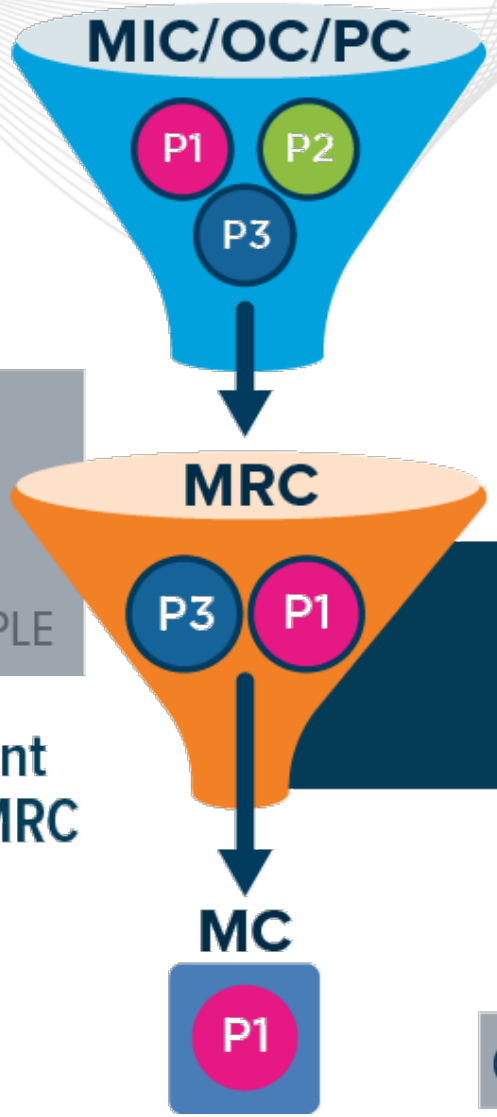
# Standing Committee Voting Example




## Lower-Level Standing Committee

- P1 Proposal 1 = 68%
- P2 Proposal 2 = 45%
- P3 Proposal 3 = 90%

EXAMPLE

**Proposals receiving over 50 percent are ranked and passed on to the MRC**

## MRC Vote

- P3 Proposal 3: (voted first) *3.13
- P1 Proposal 1: *4.25
- P2 Proposal 2: Not voted on

EXAMPLE

**Proposals receiving over 50 percent are ranked and passed on to the MRC**

MRC voting stops when this threshold is reached. ***Note:** To pass a vote must be greater or equal to 3.335.

## MC Vote

**Proposal 1 must receive a super majority to pass at the MC**

- P1 Proposal 1 passes — *4.12

EXAMPLE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# Consensus Based Issue Resolution (CBIR Process)


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# Agenda

- Roles
- Launching a New Issue
- Mutual Gains Theory
- Consensus Based Issue Resolution (CBIR)
- Cake Example
- Alternative Processes
- Getting Involved


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# PJM's Role

**Manual 34: 4.2**

- **Stakeholder Process**
  - providing feedback/enforcement related to meeting deadlines, procedures, stakeholder protocols, and quality control
  - Efficiently utilizing the resources that PJM needs to service the stakeholder process.
- **Logistics** - providing necessary analytic, and logistical support
- **Facilitation** – providing fair, non-partisan facilitation of meetings for all participants
- **Education** - providing education and information on the issues
- **Informing**
  - Bringing forward operational and other important issues to stakeholders
  - Keeping stakeholders informed about important outside events and interactions
- **Ideas** - Developing proposals (at Member's request or as needed)
- **Advocating** necessary reliability or market design driven initiatives


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# Initiation of New Issues

## Issue Source

**External**
- Operations
- Other Federal Regulator
- State Regulator
- State Legislature
- NERC or Reliability Council

**Internal**
- Board
- PJM Member
- Group of Members
- OPSI
- Independent
- Market Monitor

## How is the Issue Identified in the Stakeholder Process?

**External Source**
- Letter written to PJM or Board
- Oral communication
- Order

**Internal Source**
- Staff to present to committee
- Board letter to Members, which is presented by staff to committee

**Internal Source – Member**
- Letter from Member to PJM staff or Board (would then likely be presented to committee by Member or PJM Staff)
- Proposal to committee

## Initial Screening

- Staff recommends which committee may be appropriate for review
- Secretary and committee chair places on committee meeting agenda
- Presentation to committee by staff

- Member decides which committee may be appropiate for review
- Member contacts staff and requests committee
- Presentation to committee
- May bring up issue during a meeting

## Ultimate Decision-Making

- Retain issue
- Assign to another existing standing committee, task force, or subcomittee
- Create a new subcomittee, task force, or special team
- Decide to not take up the issue


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# Problem Statement/Charge/Charter

## PROBLEM STATEMENT

**A clear statement of:**

- The problem to be addressed or the issue to be resolved
- The situation to be improved
- The opportunity to be seized
- Why it warrants consideration in the stakeholder process

→

## ★ ISSUE CHARGE

**Includes:**

- Objectives of the group
- Expected overall duration of work
- Milestones and deadlines
- Administrative details
- Priority and timing of work
- Assignment of the issue
- Decision making method
- Determination if Issue Charge will serve as Charter

→

## CHARTER

**New charters are only required for the creation of new standing committees and subcommittees. Charter updates are required for work assigned to existing groups.**

**Includes:**

- Voting/polling authority
- Reporting requirements
- Sunsetting requirements



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# Issue Lifecycle

## PARENT

- Approves Issue Charge
- Approves charter update *(if neccessary)*

- Approves modifications to Issue Charge/charter
- Provides feedback

Sunsets group

## COMMITTEE

- Develop work plan
- Implement CBIR

**Reports:**
- Milestones
- Status of deliverables
- Key issues/sticking points
- Recommended Issue Charge/charter updates

- Final outcomes
- Sunset request


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# Mutual Gains Theory

- Developed at the Consensus Building Institute, with Larry Susskind, MIT Professor.
- Process model based on hundreds of real-world cases and experimental findings
- Four steps for negotiating better outcomes while protecting relationships and reputation.
- Central tenant - parties typically have more than one goal or concern in mind and more than one issue that can be addressed in the agreement they reach.
- Allows parties to improve their chances of creating an agreement superior to existing alternatives
- Emphasizes careful analysis and good process management
- Mutual Gains approach is not the same as “Win-Win”


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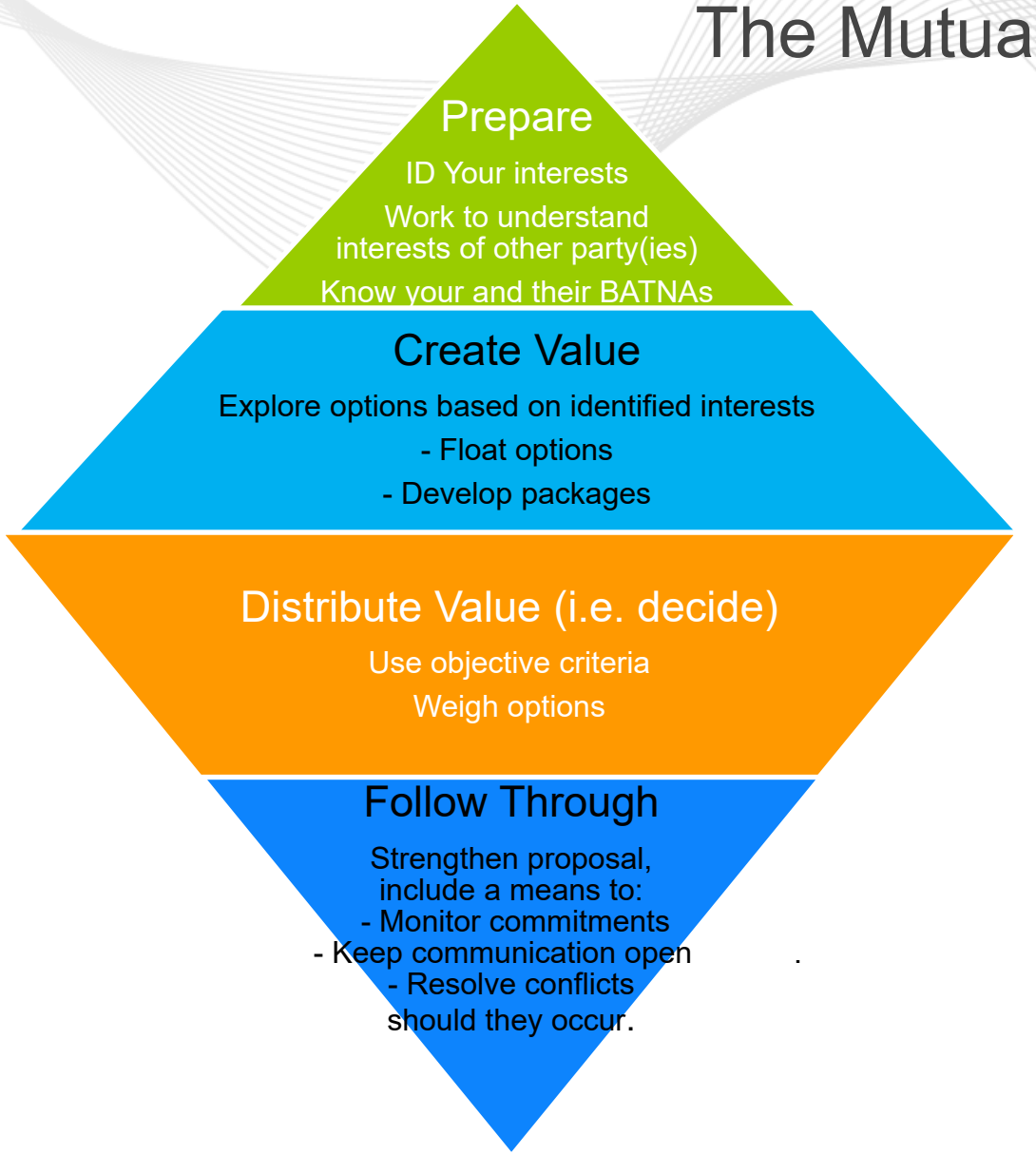
# The Mutual Gains Approach




*Ref: The Consensus Institute*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**Mutual Gains - four stages:**

1. Preparation
2. Value creation
3. Value distribution
4. Follow-through

**CBIR – four steps:**

1. Investigation & Education
2. Options & Proposals
3. Narrowing & Decision Making
4. Reporting

www.cbuilding.org/cbis-mutual-gains-approach-negotiation


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# Consensus Based Issue Resolution – Process

1

**Investigation & Education**

- Develop and maintain a work plan
- Agree on roles, responsibilities, deadlines and goals
- Develop list of topics for coverage
- Describe and document existing operations and procedures
- Determine whether any information necessary to do the work that is missing
- Explore and consider “best practices”
- Determine whether outside expertise or assistance may be needed


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# Consensus Based Issue Resolution: Process

1

**Investigation & Education**

## Identify Interests

- Ask participants to communicate the importance of the issue to their organization
- Ask participants to share the most and least important interests in regards to the issue
- Consolidate responses
- Batch and present visible themes



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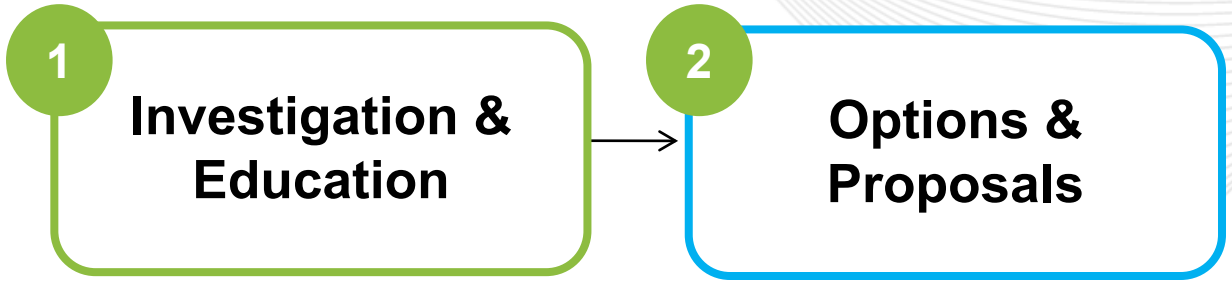
# Consensus Based Issue Resolution: Process




Brainstorm solution options and proposals using a two-step process

- Step 1: Options Matrix
  - Develop design components
  - Identify priority level
  - Propose solution options
  - Evaluate and narrow down options (“winnowing”)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# Consensus Based Issue Resolution: Process

1 **Investigation & Education** → 2 **Options & Proposals**

**Option Matrix**

| Design Components | Priorities | Status Quo | A | B | C | D | E |
|---|---|---|---|---|---|---|---|
| Component 1 | High | SQ Component 1 | Option 1A | Option 1B | Option 1C | Option 1D | Option 1E |
| Component 2 | Medium | SQ Component 2 | Option 2A | Option 2B | Option 2C | Option 2D | Option 2E |
| Component 3 | Low | SQ Component 3 | Option 3A | Option 3B | | | |
| Component 4 | High | SQ Component 4 | Option 4A | Option 4B | Option 4C | | |


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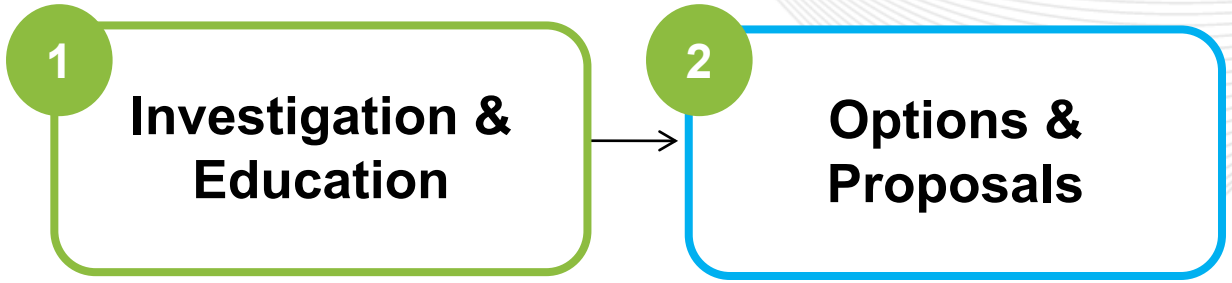
# Consensus Based Issue Resolution: Process




- Step 2: Proposal Matrix
  - Discuss development of proposals (packages), encouraging broad stakeholder proposals
  - Use solution option for each package
  - Identify similarities and differences
  - Prioritize, refine and consolidate as best as possible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# Consensus Based Issue Resolution: Process

1 **Investigation & Education** → 2 **Options & Proposals**

**Proposal Matrix**

| Design Components | Priorities | Status Quo | Proposal A | Proposal B | Proposal C | Proposal D |
|---|---|---|---|---|---|---|
| Component 1 | High | SQ Component 1 | SQ Component 1 | Option 1A | Option 1E | Option 1E |
| Component 2 | Medium | SQ Component 2 | Option 2C | Option 2B | Option 2D | Option 2D |
| Component 3 | Low | SQ Component 3 | SQ Component 3 | Option 3B | Option 3A | Option 3B |
| Component 4 | High | SQ Component 4 | Option 4A | Option 4C | Option 4C | SQ Component 4 |


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# Consensus Based Issue Resolution: Process

- Use polling and voting to narrow and gauge support for options and proposals
- Negotiate and build consensus
  - ***Tier 1:*** Achieve consensus on a single proposal that all parties accept with no objections
  - ***Tier 2:*** Provide 2-3 alternatives when consensus is not obtained under the Tier 1 approach
- Vote at parent committee and up the committee hierarchy as needed


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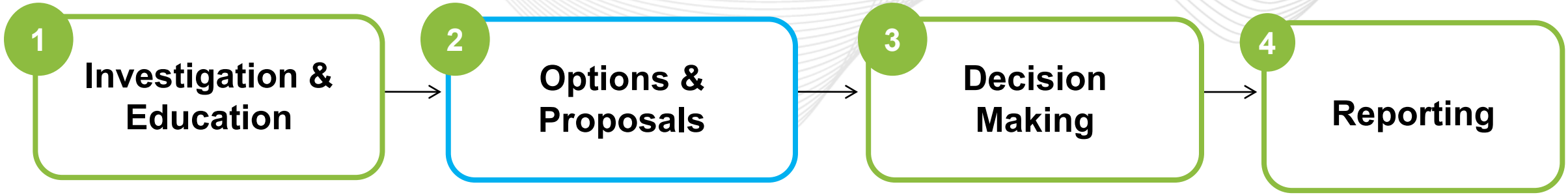
# Consensus Based Issue Resolution: Process




- The Task Force or Subcommittee is required to provide ***periodic updates*** and a ***final report*** to the Parent Committee
- Updates should include progress on milestones and deliverables
- The final report will detail all the of steps used in the evaluation process including the proposed solutions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# CBIR Process: Cake Model

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# The Situation

The PJM Planning Committee decides that PJM and the Members should develop a recipe for a cake to serve at a special event.

The PJM Planning Committee reviews a Problem Statement and approves an Issue Charge, and since there is no preexisting group that handles cake recipes, establishes a new Cake Task Force (CTF).

PJM assigns a facilitator and secretary, identifies SME's, coordinates logistics, schedules the first meeting, and off they go.



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# Step 1: Investigation & Education

**Step 1A:** Review the Problem Statement, Issue Charge, and develop a work plan

**Step 1B:** Educate and perform joint fact finding

**Step 1C:** Identify interests

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# Preparation & Consolidation

Prior to the next meeting, the facilitator then consolidates ***all*** the interests into an organized list of themes, categories or buckets of interests.

**Tasty**

**Affordable**

**Non-Allergenic**

**Attractive**

**Consolidated Interests**



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# Early Consensus

- All participants agree: the cake should be tasty, attractive, and affordable.
- These interests mean different things to different people and may lead to conflict.

**Example: Considering Allergies**

- Participants agree that avoiding allergies is important.
- Non-allergenic ingredients can have a negative effect on taste and affordability.
- Consensus on a recipe that addresses all food allergies is unlikely.
- Participants agree to focus on potentially deadly nut allergies.
- Participants agree that the final recipe should be nut free.


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# Step 2A: Identify Components

**Design Components**

- Flour
- Sweetener
- Shape
- Flavor
- Moistener


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# Step 2B: Establish Relative Importance

| | Relative Importance |
|---|---|
| Flour | Medium |
| Sweetener | Medium |
| Shape | Low |
| Flavor | High |
| Moistener | Low/Medium |


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# Step 2C: Options for Each Component

| | Relative Importance | A | B | C |
|---|---|---|---|---|
| Flour | Medium | White | Whole Wheat | Gluten Free |
| Sweetener | Medium | White Sugar | Brown Sugar | Honey |
| Shape | Low | Flat | Round | Bundt |
| Flavor | High | Vanilla | Chocolate | Strawberry |
| Moistener | Low/Medium | Oil | Butter | Sour Cream |


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# Step 2D: Narrowing the Options

| | Relative Importance | A | B | C | D |
|---|---|---|---|---|---|
| Flour | Medium | White | Whole Wheat | Gluten Free | ~~Rye~~ |
| Sweetener | Medium | White Sugar | Brown Sugar | Honey | |
| Shape | Low | Flat | Round | Bundt | |
| Flavor | High | Vanilla | Chocolate | Strawberry | ~~Almond~~ |
| Moistener | Low/Medium | Oil | Butter | Sour Cream | |


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# Step 2E: Creating Packages

| | Relative Importance | Recipe 1 | Recipe 2 | Recipe 3 |
|---|---|---|---|---|
| Flour | Medium | White | Gluten Free | Whole Wheat |
| Sweetener | Medium | White Sugar | Honey | Brown Sugar |
| Shape | Low | Flat | Round | Bundt |
| Flavor | High | Vanilla | Strawberry | Chocolate |
| Moistener | Low/Medium | Butter | Sour Cream | Oil |


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# Step 3: Decision Making

- **Step 3A:** Compare Recipes (Packages) to Interests
- **Step 3B:** Winnow Recipes (Packages)
- **Step 3C:** Test for Consensus
- **Step 3D** (if no consensus)**:** Step Back Briefly to Seek Alternative Recipes (Packages)
- **Step 3E:** Make a decision– Final Tier 1/Tier 2 Decision making


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# Proposed Solutions

| | Relative Importance | Recipe 1 | Recipe 2 | Recipe 3 | Recipe 4 |
|---|---|---|---|---|---|
| Flour | Medium | White | Gluten Free | Whole Wheat | White |
| Sweetener | Medium | White Sugar | Honey | Brown Sugar | Brown Sugar |
| Shape | Low | Flat | Round | Bundt | Bundt |
| Flavor | High | Vanilla | Strawberry | Chocolate | Chocolate |
| Moistener | Low/Medium | Butter | Sour Cream | Oil | Butter |


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# Step 4: Reporting

The facilitator prepared a report on behalf of the task force, which included the preferred recipe of the vast majority of the participants (Recipe 4) and Recipe 2, the gluten-free alternative.

## The report included:

1. A copy of the matrices (both component options and recipes/packages)
2. Polling results
3. A brief discussion of the consolidated interests considered in reviewing the options and recipes (packages)
4. A recommendation for further future research on gluten-free flours— perhaps for PJM's next cake
5. A query about the possibility of making a few gluten-free cupcakes to go along with the chocolate cake this time around


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# Alternative Processes

- Enhanced Liaison Committee (ELC) – formal process that creates coalitions to present to the PJM Board for decision.
- Critical Issue Fast Path (CIFP) – streamlined formal process, using the matrix, education, proposals, presentations to the Board and voting at the MC
- Quick Fix – brings the solution along with the problem for straightforward issues
- CBIR Lite – creates a subgroup of a standing committee with no voting authority
- User Groups – Stakeholder group formed by five or more Voting Members sharing a common interest. Minority protection


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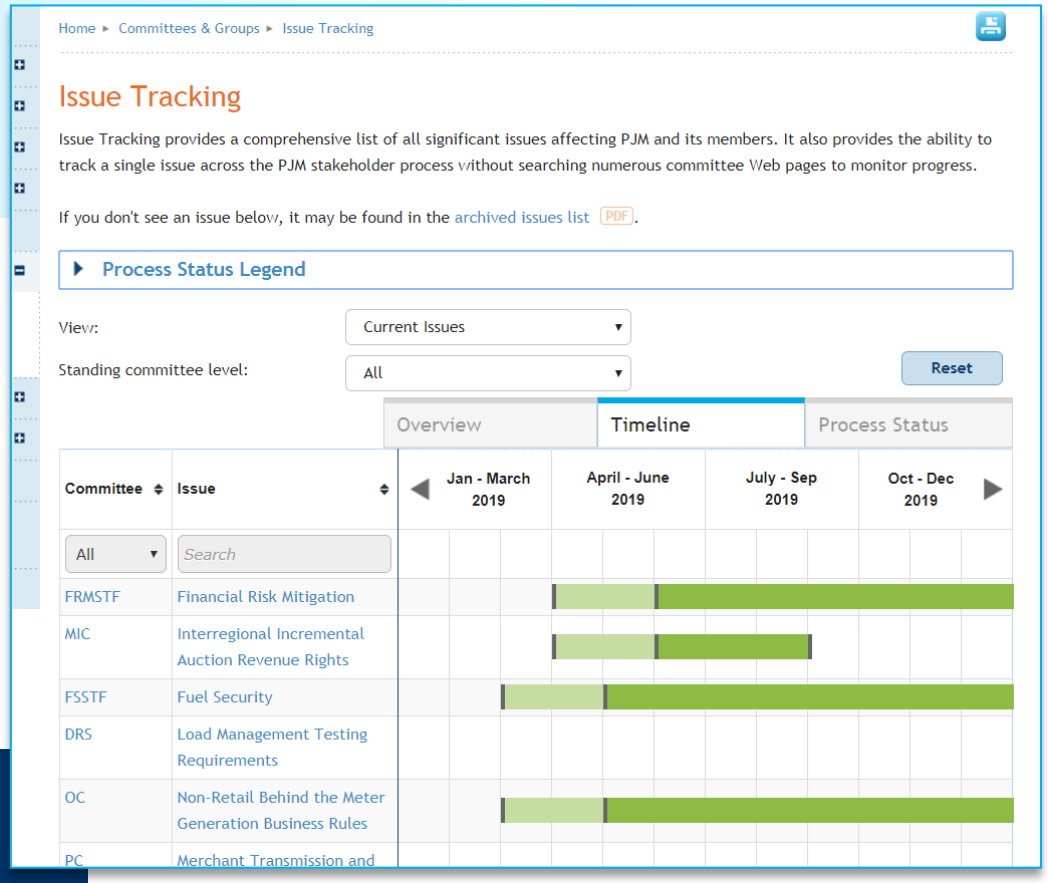
# Annual Work Planning Process

The objective of the annual plan is to document the work to be completed in the coming year

The annual plan should be used where prioritizing issues in the stakeholder process

The plan will include issues likely to result in proposals to the Members Committee for approval




**Issues Tracking on pjm.com** offers current, searchable updates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# Getting Involved

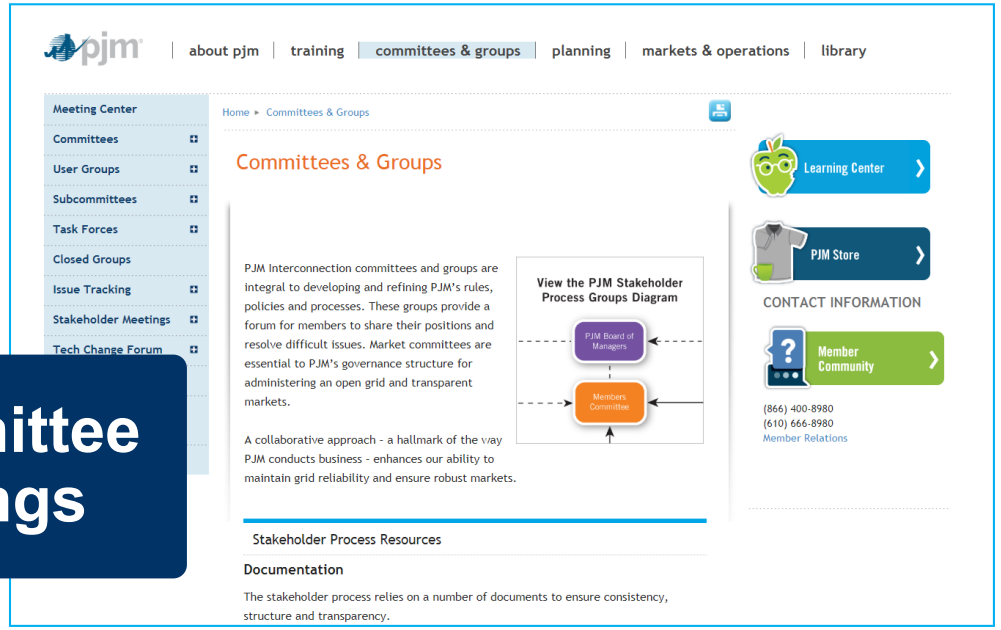
Stakeholder Process Calendar

New Member Quick Guide

At a Glance: The PJM Stakeholder Process

Stakeholder Process Forum

PJM Learning Center




Committee Meetings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# Getting Involved

- Join email distribution lists to receive all future emails regarding this group
- Register for meetings in Meeting Center
- Join the roster for groups of interest (required for voting representatives)


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# Email Subscription

Hi | Tools Sign In | Calendar | search | Go

about pjm | training | committees & groups | planning | markets & operations | library

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## My PJM Home

Manage your meeting registrations and subscriptions to newsletters and email lists.

PJM Functional Organizational Chart (PDF)

### My Links

| | |
|---|---|
| Member Community | Secure Content Areas |
| Learning Center | User Interface Standards |
| Meeting Center | |
| PJM Tools Sign In | |

RELATED INFORMATION

- Training Events
- About PJM
- Committees

FAQs

- How do I update my account information, such as my name, email address, phone number or password?
- Will the PJM website remember that I am signed in if my browser does not allow cookies or my cache is cleared?

CONTACT INFORMATION

Member Community

(866) 400-8980
(610) 666-8980
Member Relations

Follow us on:

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# Email Subscription

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- My Email Lists
- My Profile

Home ▸ My PJM Home ▸ My Email Lists

## My Email Lists

PJM uses a number of lists to send meeting notices, materials, voting or polling results, tool updates and reminders to stakeholders. To subscribe to a list, browse the topic categories and select the lists to which you would like to be added. Once you have made your selections, click the submit button. **Selections will be processed within 10 minutes of submission. Do not attempt to resubmit the selection as this will overwrite the latest request.**

If you don't see an email list in the *Available Subscriptions* box below, you can update your subscription preferences via the Email List Update form by entering the name of the mailing list which you would like to be subscribed to or unsubscribed from.

| | Email List | Subscribed |
|---|---|---|
| Committees | | |
| Communications | | |
| Forums | | |
| Subcommittees | | |
| Task Forces | ARR FTR Market Task Force | ☑ |
| | Capacity Capability Senior Task Force | ☑ |
| | Carbon Pricing Senior Task Force | ☑ |
| | Energy Price Formation Senior Task Force | ☐ |
| | Financial Risk Mitigation Senior Task Force | ☑ |
| | Fuel Security Senior Task Force | ☐ |
| | Incremental Auction Senior Task Force | ☐ |
| | Market Efficiency Process Enhancement Task Force | ☑ |
| | Modeling Generation Senior Task Force | ☑ |
| | Primary Frequency Response Senior Task Force | ☐ |

1. Select Task Force
2. Select CCSTF
3. Click Submit


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# Meeting Registration

Hi | Tools Sign In | Calendar | search | Go

about pjm | training | committees & groups | planning | markets & operations | library

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Member Relations

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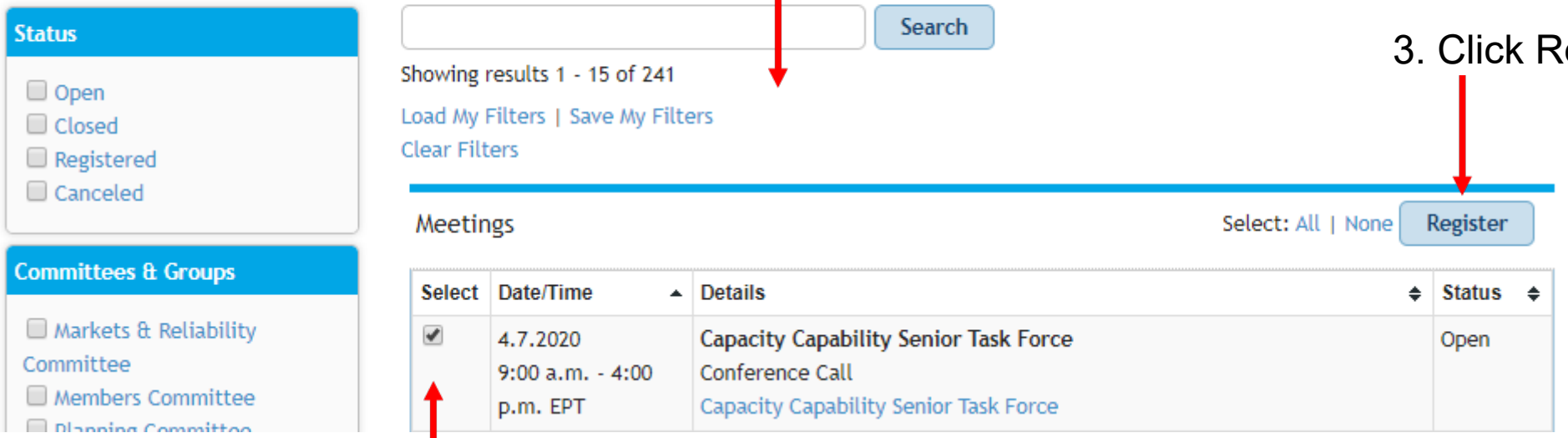
# Meeting Registration

Meeting Center

1. Scroll through the list of available meetings




3. Click Register

2. Select CCSTF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# Roster Update Form

- Individuals authorized to vote on behalf of the Member Company must be included on the roster.

- Rosters also provide contact information for other involved stakeholders.


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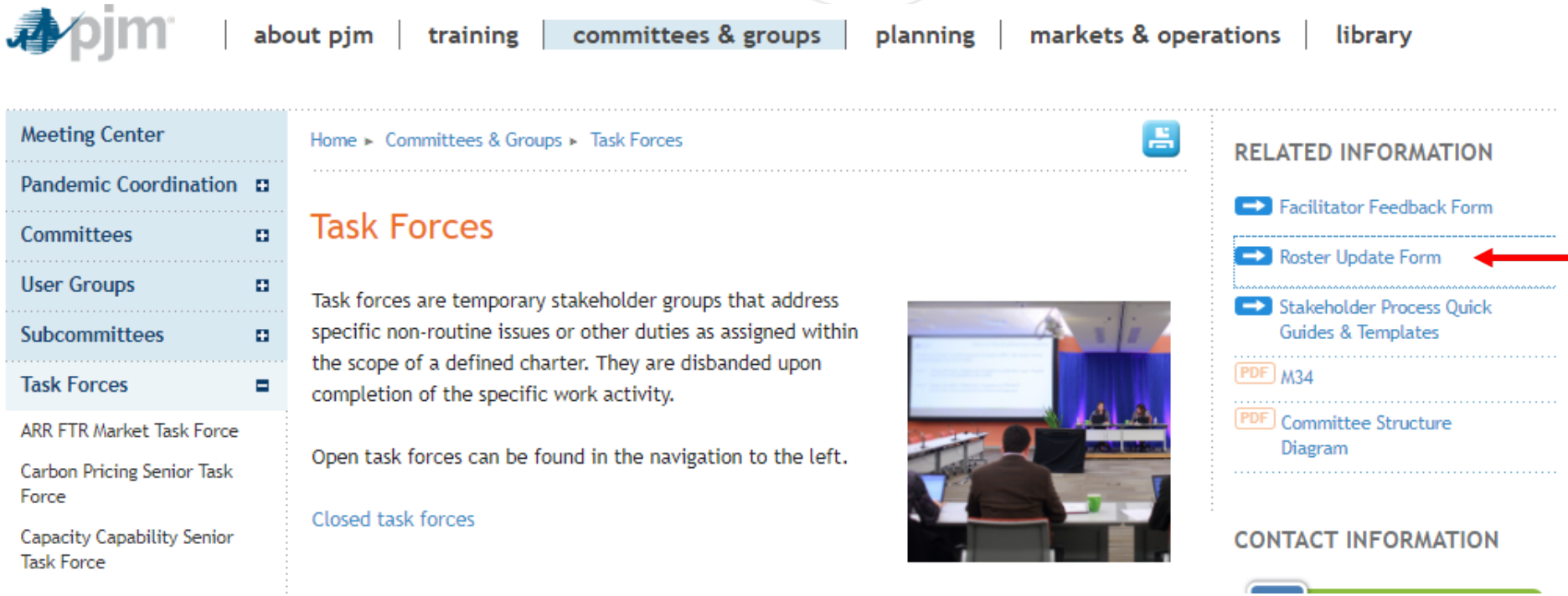
# Roster Update Form

- Update roster members using the Roster Update Form.




Access the form from any committee or group page.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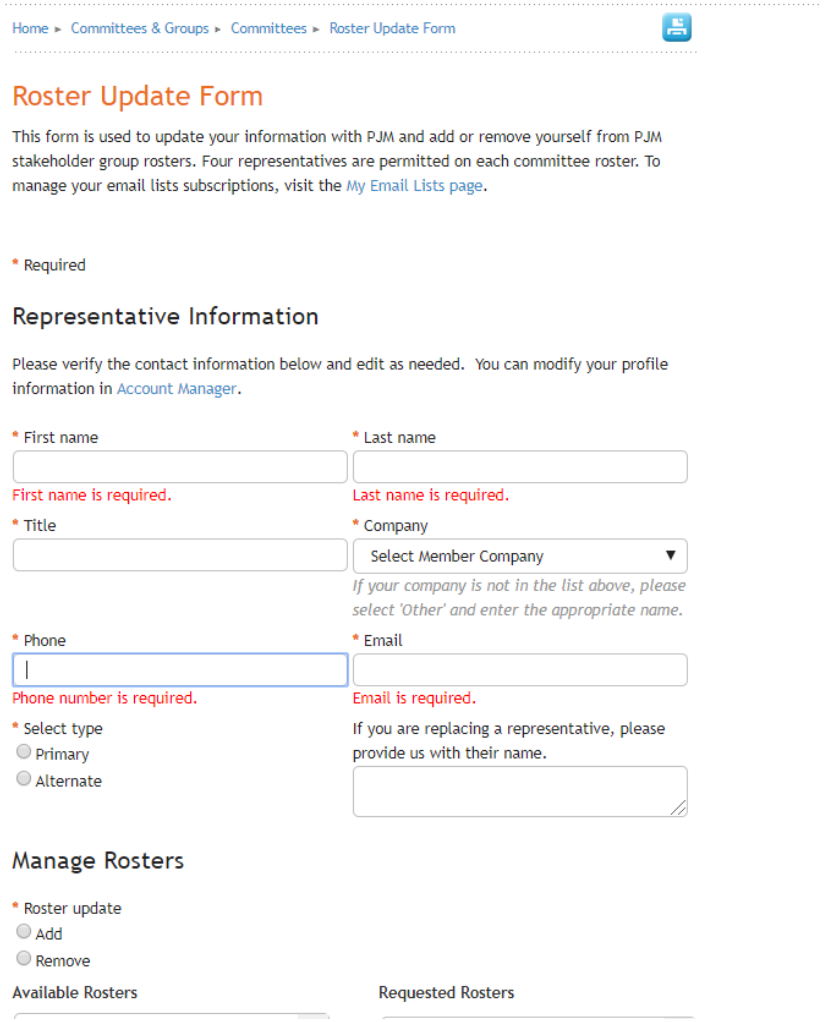
# Roster Update Form

- Each Member Company can name up to four representatives including one primary and three alternates

Complete the form fields and click Submit



Home ▸ Committees & Groups ▸ Committees ▸ Roster Update Form

## Roster Update Form

This form is used to update your information with PJM and add or remove yourself from PJM stakeholder group rosters. Four representatives are permitted on each committee roster. To manage your email lists subscriptions, visit the My Email Lists page.

* Required

### Representative Information

Please verify the contact information below and edit as needed. You can modify your profile information in Account Manager.

* First name
First name is required.

* Last name
Last name is required.

* Title

* Company
Select Member Company
*If your company is not in the list above, please select 'Other' and enter the appropriate name.*

* Phone
Phone number is required.

* Email
Email is required.

* Select type
Primary
Alternate

If you are replacing a representative, please provide us with their name.

### Manage Rosters

* Roster update
Add
Remove

Available Rosters

Requested Rosters



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# Appendix


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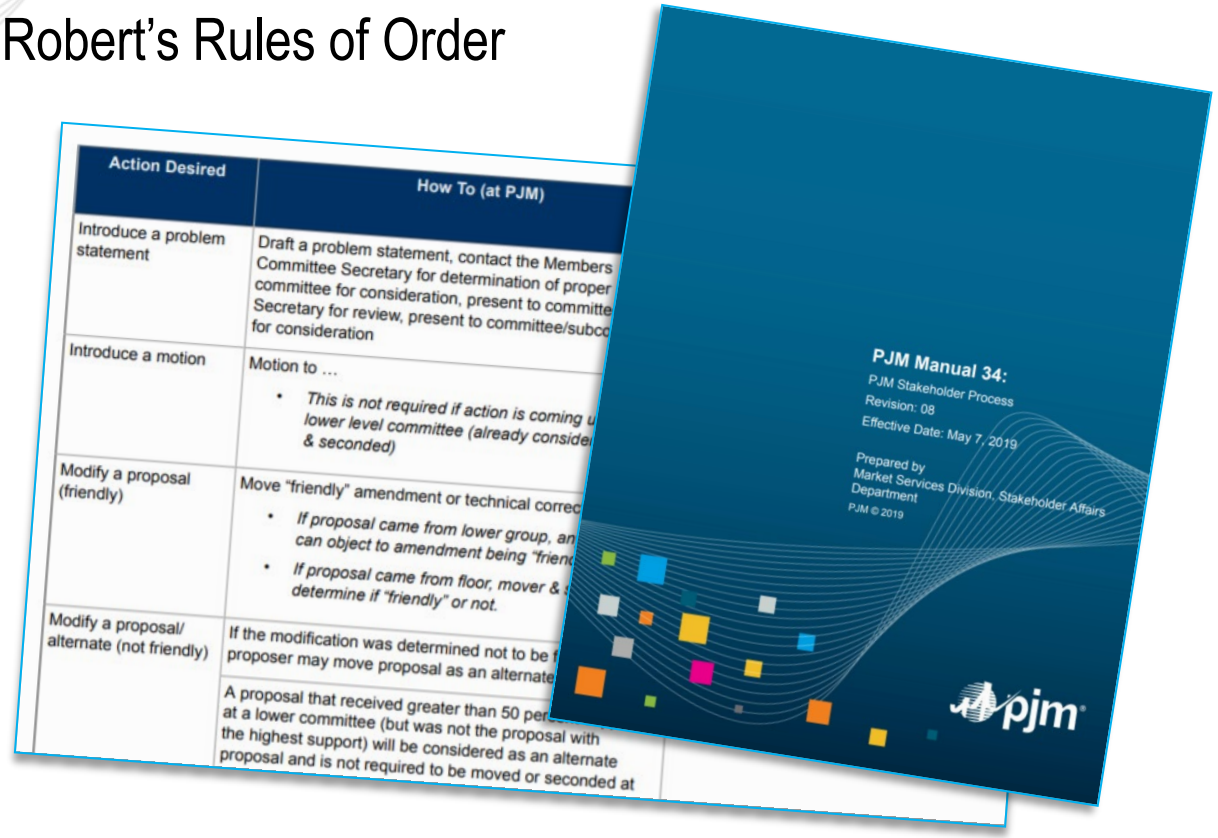
# Rules of Procedure: Stakeholder Meetings

- PJM stakeholder meetings follow the rules of procedure outlined in Manual 34.
  Any procedure not specified in M34, is governed by Robert's Rules of Order
- Various scheduling rules also apply.
- The facilitator of each stakeholder group is responsible for creating agendas, which must be published prior to the meeting.
- Stakeholders may request additions to the agenda.



| Action Desired | How To (at PJM) |
|---|---|
| Introduce a problem statement | Draft a problem statement, contact the Members Committee Secretary for determination of proper committee for consideration, present to committe Secretary for review, present to committee/subco for consideration |
| Introduce a motion | Motion to … <br>• *This is not required if action is coming u lower level committee (already consider & seconded)* |
| Modify a proposal (friendly) | Move "friendly" amendment or technical correc <br>• *If proposal came from lower group, an can object to amendment being "frien* <br>• *If proposal came from floor, mover & determine if "friendly" or not.* |
| Modify a proposal/ alternate (not friendly) | If the modification was determined not to be f proposer may move proposal as an alternate |
| | A proposal that received greater than 50 per at a lower committee (but was not the proposal with the highest support) will be considered as an alternate proposal and is not required to be moved or seconded at |

PJM Manual 34:
PJM Stakeholder Process
Revision: 08
Effective Date: May 7, 2019
Prepared by
Market Services Division, Stakeholder Affairs Department
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